



Feather River College

COVID-19 Reopening Guidelines for Students

July 20, 2020

Introduction

As announced, the College will resume limited campus operations in fall 2020, following careful planning by campus leadership in cooperation with Plumas County Public Health for the past several months. As of this time, we are inviting students in specific courses to return for in-person instruction and preparing services to be provided on campus as well as online in order to support all students regardless of the mode of instruction. Due to minimizing the risk of spread, only certain courses will be offered on-campus for the Fall 2020 semester. It is understood that attending Feather River College has increased inherent risks for contracting COVID-19. Feather River College has done due diligence to provide a safe environment, but no amount of preparation and cleanliness can entirely prevent the spread or contracting the virus. Students who attend FRC are voluntarily acknowledging and accepting these risks.

This guide summarizes several of the most important changes to the academic enterprise and the student experience for the 2020–21 academic year. It includes information on new restrictions and requirements that will significantly impact your and your family’s experience this year. It also includes information on requests for accommodations and how the College fees, room and board refund policy works. The guidance in this document applies to all students and takes effect immediately. Please read this guide carefully while making plans for the year ahead and considering what is best for you and your family.

This guidance is current as of the date of publication. Public health conditions or state regulations may prompt additional changes to the academic program, College events and activities, and campus life experience. Students will be notified of relevant updates to these guidelines through ongoing communication. The latest information can be found on the College’s COVID-19 Response and Reopening website.

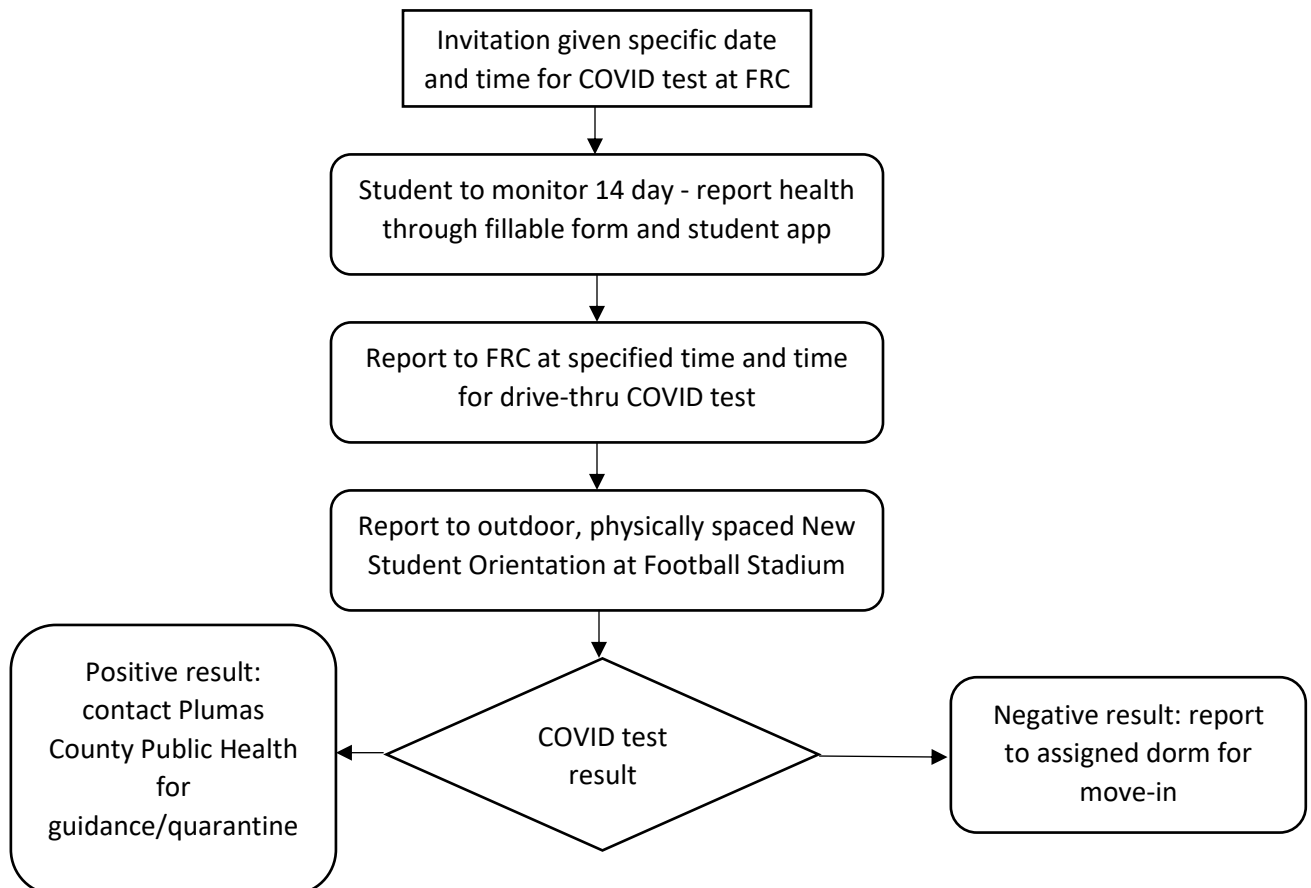
Once you have had a chance to review this guide and consider your personal situation, you will have the opportunity to decide the best approach for you this fall: on campus participation, remote participation, or, alternatively, a leave of absence. We understand that each student’s decision is a personal one that will be informed by several factors. All students are required to let us know their plans for Fall 2020 enrollment via the Student Acknowledgment and Election of Options Form.

Returning to Campus

The College is taking proactive steps to return a reduced number of students to campus and Plumas County in a manner that allows for thorough testing and tracing to limit and control a COVID outbreak

and complies with state and local regulations. This includes organizing a schedule for returning students as follows:

- Students in definable cohorts such as an athletic team or the Agriculture program will be given a scheduled return date. Only one student per housing unit will return at a time to reduce the number of people on campus and in a unit at a given time.
- Prior to the scheduled date of return, students and any family member or guest will be advised to self-quarantine and screen for symptoms for 14 days prior to arriving in Quincy. A fillable form for temperature check and symptom screening will be provided and submitted prior to arrival.
- On the scheduled return date, students will first submit for rapid COVID testing upon returning to Quincy. All students and their guests will be required to wear a face covering during their time on campus and sanitation stations will be set up in multiple areas.
- Next, students will participate in an outdoor and socially distanced orientation while they await their test results, this will include focused messaging on Healthy Campus, Healthy Community to communicate expectations related to social responsibility regarding hygiene and distancing during this pandemic.
- Students will receive a “Healthy Swag Bag” that includes their mask, thermometer, and sanitizer.
- Students who receive a positive test at this time will be expected to follow the Contact Tracing, Isolation, and Self Quarantine section below.
- Students who receive negative test will be allowed to proceed from the orientation event by moving into their local housing.
- Student will continue to complete and submit a daily screening throughout the semester/while enrolled in classes meeting on campus.



Personal Health on Campus

COVID-19 cases in the US have been increasing among young adult populations, many of whom are asymptomatic or have mild symptoms. Even so, they may be at risk for transmitting the disease to more vulnerable populations, like our employees and students with chronic health conditions. Taking steps to minimize the risk of COVID-19 infections at the College is a shared responsibility.

Testing and Symptom Monitoring

- The College is partnering with Plumas District Hospital to provide and analyze COVID-19 tests.
- All students who choose to return to campus this fall, whether they live on or off campus, will be screened and tested for COVID-19. In addition to universal testing upon arrival, tests will be administered based on ongoing screening and contact tracing, as directed by medical consultants.
- The College will cover the initial cost of testing for students returning to campus.
- Students will self-monitor and report the presence or absence of symptoms of COVID-19 every day, beginning on the first day of return to campus via the Safer Play application.
- All students must remain at home or in a designated residence if they are sick.

Face Coverings

- All students are required to wear face coverings that completely cover mouth and nose at all times when on and off campus, in indoor spaces and in outdoor spaces when six feet of social distancing cannot be accommodated. The only times face coverings are not required are when students are (1) in their bedroom/suite/apartment with only their roommate or suite/apartment mates, (2) eating with adequate physical distancing, (3) during physical activities where it is not advisable to wear a face covering, or (4) undertaking personal grooming.
- FRC will be providing initial face coverings to all students, free of charge. Students are expected to obtain their own additional face coverings as needed and to launder and care for their cloth face coverings according to the [CDC's instructions on use of and care for face coverings](#).

Physical Distancing

- Because keeping space between people is one of the best tools for avoiding exposure to COVID-19, students are required to maintain six feet of distance.
- Students will be required to adhere to regulated space occupancy limits. During gatherings, face coverings and physical distancing must be followed.
- The College is taking several actions to make physical distancing easier and provide periodic reminders. The College will reduce seating capacity in classrooms and other campus spaces.

Personal Hygiene

- **Handwashing:** Students should wash their hands often with soap and water for at least 20 seconds, especially after they have been in a public place, touched shared equipment, or after blowing their nose, coughing, sneezing or touching their face. If soap and water are not readily available, they should use a hand sanitizer that contains at least 60 percent alcohol. When using

hand sanitizer, students should cover their hands and rub them together until they feel dry. Hand sanitizer dispensers will be in place around campus in strategic locations, but students are advised to bring a personal supply when returning to FRC.

- **Touching Face:** Students should avoid touching their eyes, nose, and mouth, with unwashed hands. Students should wash their hands before and after touching their face.
- **Gloves:** According to the CDC, gloves are not necessary for general use in the COVID-19 pandemic and do not replace frequent and thorough handwashing. Students working in high-risk areas, such as labs or dining facilities, must use gloves as directed while working. Gloves and other personal protective equipment may be required in certain labs or other areas.
- **Coughing/Sneezing Hygiene:** If students are in a private setting and are not wearing their face mask or covering, they should always cover their mouth and nose with tissues when they cough or sneeze or use the inside of their elbow. All tissues should be thrown in the trash. Students should immediately wash their hands with soap and water or use hand sanitizer.

Flu Vaccine

Because early COVID-19 symptoms mimic those of seasonal influenza, we highly recommend all members of the College community receive a flu vaccine no earlier than mid-September and no later than the end of October. This measure will help suppress the prevalence of flu, guard against anyone mistaking COVID-19 symptoms for the flu, and protect those with vulnerable immune systems. Students will be able to take advantage of the annual flu clinic that occurs in the Quincy community or through FRC's relationship with public health.

Contact Tracing, Isolation, Self-Quarantine

Despite the many reasonable steps FRC is taking to prevent the transmission of the virus, the presence and transmission of COVID-19 on campus is likely, if not inevitable, during this ongoing global pandemic. Therefore, the College has developed protocols for contact tracing, and for isolating people who contract COVID-19 and helping people who become exposed to COVID-19 to self-quarantine.

- A student who is diagnosed with COVID-19 will be required to isolate and will be asked to provide information about other people with whom they have been in close contact with during the time when they may have been infectious and able to transmit the virus. In partnership with Public Health, a contact tracer will contact students who have been identified as having an exposure and provide them with information and resources on self-quarantining.
- Students who live within 150 miles of campus will be required to return to their family home within 24 hours of a diagnosis or notice of exposure to isolate or quarantine, respectively. Families will need to develop a plan for bringing their student home should that become necessary. We recognize that this may pose a significant imposition upon families who may not want their student to return; families should take this into consideration when deciding whether a student will return to campus for the fall or spring semesters of the 2020- 2021 Academic Year.
- Students who are diagnosed with, or have been exposed to, COVID-19 whose families reside beyond 150 miles of campus will be required to isolate or quarantine on campus in a space designated by the College. On-campus isolation or quarantine will likely require students to move to a different on-campus residence for the isolation or quarantine period. The College will

provide food meal drop off and health monitoring for students isolating or quarantining on campus.

- On-campus isolation and quarantine spaces are finite. Approaching capacity in these spaces may necessitate the College returning to full remote learning and may require that all students leave campus and return home for the remainder of the semester.

Academic Life

Faculty have been restructuring their courses into online, in-person, or hybrid formats for the fall semester. Many things will change about the academic program: students and faculty will need to abide by physical distancing and mask wearing protocols when classes meet in person; we will have few in-person public events; and many courses will be online. What has not changed is the commitment of faculty to students' intellectual development: creating challenging and innovative courses; developing academic skills; and providing the support and structure that will allow students to be successful.

Our aim is that all students, whether on campus or not, will have access to courses that will allow them to continue in their major and explore new areas of the curriculum, to opportunities outside their courses that will engage them in larger intellectual communities, and to academic resources (libraries, academic services, tutoring and writing support) that will facilitate deeper learning.

As always, if students have any questions about their academic program or course enrollment, they can contact their instructor, academic advisor/counselor, or relevant administrator.

Academic Calendar and Coursework

- All lecture classes will be delivered via distance education and will use the Canvas platform.
- Some labs and activity classes will meet for face-to-face instruction, these will include both classes that are deemed to support “essential infrastructure” as defined by the State of California as well as labs and activities that are considered to be hard to convert to distance education.
- The academic calendar for Fall 2020 has been changed. Classes will begin on August 24. The last day of face-to-face classes before Thanksgiving break will be November 25. On November 30, all classes will resume in a remote format and all classes will end on December 18. Final exams will be held in remote format from December 14 to December 18.
- Courses in Fall 2020 will be offered in a variety of formats, giving students significant options to study in person or online. A large number of courses will be offered fully online or in a hybrid format that includes both in-person and virtual components to allow participation by people who are physically present and those who are remote, and a smaller number of courses will be in-person only. The format of each class was a decision made by the individual faculty member based on their pedagogical goals for their course, and considering state and local regulations.
- Physical distancing and the use of face coverings will be required of everyone participating in coursework in person.
- In-person classes will all be assigned to rooms large enough to accommodate the required physical distancing. Some classes will choose to meet outside as weather allows to provide greater distancing.
- Office hours will generally be conducted virtually, although some faculty are exploring ways in which it may be possible to meet with students in person outdoors, weather permitting, with face coverings and physical distancing.

Academic Resources and Support

- The library will be open. Study space in the library will be limited due to physical distancing requirements. The electronic resources of the library will be available to all students, on campus

or not, and the library have been working over the summer to enhance available electronic resources.

- Since study space in the library will be limited, the College is working to identify other spaces on campus that can be made available to students for studying. Physical distancing will limit the numbers of seats available in these spaces. Students should plan to do much of their studying in their residence.
- Academic support resources such as the Instructional Resource Center, TRiO SSS, and DSPS will be available to all students in virtual and in-person formats.
- We know that the academic experience at FRC is about more than your courses, and we are working on ways to create opportunities for intellectual engagement (e.g., speakers, panels, discussions) for students, wherever they are learning.

Living on Campus

Housing Assignments

- Housing options will be offered to students who have submitted an application and rental agreement for 2020-2021 and are enrolled in courses meeting on-campus. Exceptions will be made for students who have submitted an application and are experiencing housing insecurity and/or have access issues that would otherwise prevent them from being successful in their courses.
- The College will assign no more than two students per bedroom. In addition, students will be given the option of utilizing the living room space as a bedroom instead of sharing the bedroom.
- Roommates will be assigned based on cohort/common program, i.e. same athletic team or academic program. Furthermore, cohorts will be assigned to the same building, i.e. all football in the 400's and all equine in the 200's.
 - Note: Approximately 90% of students living in housing are part of an athletic team. See the additional safety protocols established for athletics.
- All students who plan to reside in college housing must complete the Student Acknowledgement and Election of Options Form and the revised Housing Contract indicating that they understand the additional rules and expectations in response to COVID-19 by July 31st.
- Students should expect notification of housing assignments by August 3rd.
- Students living on-campus who contract COVID-19 must cooperate with instructions from Plumas County Public Health Agency including self-quarantine and contact tracing.
- Students living on-campus who are identified as having close contact with someone who has contracted COVID-19 must also cooperate with guidance from PCPHA and follow the [CDC's instructions for quarantine](#).

Move-In Logistics

- Move-in will be staggered over the course of 5 days and students will receive an assigned date and time for move-in in order to reduce the number of people on campus and ensure adequate social distancing.
- No more than two people from the same house-hold (referred to as helper) may accompany a student to campus for move-in. Students and helpers must wear a face covering when 6 feet of social distancing cannot be maintained.
- Students and their helpers will be asked to self-quarantine for 14 days and complete the Novel Coronavirus/Covid-19 Daily Temperature and Symptom Monitoring Worksheet prior to their move-in date (see attached).
- The College, in partnership with Plumas District Hospital will conduct a Rapid COVID-19 test upon students' arrival.
- It will take approximately 4 hours to receive test results. During this time, students and their helpers shall remain on campus and participate in outside, socially-distanced, small group orientations. Lunch will be provided.
- Students and families should have a plan in place in the event the student tests positive (i.e. return home with parent to self-quarantine and seek medical treatment if necessary). Additionally, students and families should have a plan in place in the event of an outbreak within student housing and self-quarantine in student housing is not a possibility.

- Upon clearance, students and their helpers will report to the housing location where they are assigned for check in. Helpers will have a 2-hour window to assist the student.
- Students and helpers must wear a face covering when 6 feet of social distancing cannot be maintained.

End of Fall Semester Move-Out

- Students who are not able to return home at the Thanksgiving break may apply for an exception to remain on campus until the end of the semester. Applications will be due November 1, and exceptions will be granted on a limited basis.
- Students must move-out of dorms for the winter break by Saturday, December 19th.
- Campus will be closed during Thanksgiving break and during the holiday recess. Students will not be able to access their room during these times.

Residence Hall Life

- Face coverings are not required when students are in their bedroom and the only other person present is their assigned roommate. Any time students leave their bedroom and are or may be within six feet of others, face coverings are required.
- When interacting with others in residence hall areas, physical distancing should be maintained and face coverings must be worn.
- Students at the Pines will be assigned to use specific bathrooms, and limited occupancy in the bathroom spaces will be implemented.
- Laundry facilities will be available for student use free of charge to promote washing clothing, bedding and towels regularly. Students will comply with the occupancy limits posted for each facility.
- Maintaining a clean living environment is important for the prevention of transmission of all germs, including COVID-19. The College is taking extra precautions to clean high-touch areas across campus, and the same principles apply in students' living spaces. Students should clean high-touch surfaces regularly within their own living spaces to limit transmission of germs carried in droplets that may have landed on surfaces, or may have been transferred to surfaces from our hands. High-touch surfaces include, door and cabinet handles, bathroom faucets and surfaces, and kitchen surfaces. Cleaning supplies are available in the dorm office if needed.
- Security cameras are installed outdoors and in common areas such as hallways. Housing staff will monitor student activity to ensure students are following the rules and expectations of student housing in order to ensure a safe learning environment.

Guests

In order to limit the spread of COVID-19, it is necessary to limit contact between people, particularly in the residence halls. Accordingly, absolutely no guests from outside the College will be allowed in residence halls during Fall 2020. Similarly, students will not be permitted to access any residence hall site other than the one to which they have been assigned. Students will be required to abide by all room occupancy limits. See Conduct/Student Discipline for additional information.

Housing Conduct/Student Discipline

Students who do not follow expectations and rules outlined in the housing agreement, housing handbook, housing orientation and Standards of Student Conduct will be subject to disciplinary action in accordance with Student Discipline Procedures up to and including termination of the housing agreement.

Living Off Campus

- Students living off campus have a heightened responsibility to adhere to current health guidelines, not only to protect the campus community, but to protect those individuals and families living in their neighborhoods. We are looking to our off-campus students to be extra cautious and responsible members of the community.
- Gatherings at off-campus residences are subject to local and state regulations and orders.
- Maintaining a clean living environment is important for the prevention of transmission of all germs, including COVID-19. Students should clean high-touch surfaces regularly within their own living spaces to limit transmission of germs carried in droplets that may have landed on surfaces, or may have been transferred to surfaces from our hands. High-touch surfaces include, door and cabinet handles, bathroom faucets and surfaces, and kitchen surfaces.
- Students living off-campus who contract COVID-19 must cooperate with instructions from local health authorities including self-quarantine and contact tracing.
- Students living off-campus who are identified as close contacts with someone who has contracted COVID-19 must follow the [CDC's instructions for quarantine](#).

Conduct

Any student returning to campus in any capacity will comply with the restrictions, requirements, and behavioral expectations the College and state and local authorities are putting in place to promote public health. Agreement to follow the expectations in the College's standards of conduct, this Guide, or other policies or applicable law or guidance will be a condition of accessing residence halls, classrooms, food service, and services on campus.

Behaviors that violate these expectations jeopardize health and safety, increase the likelihood of a viral outbreak on our campus or in the greater community of Plumas County, and may result in actual harm to one or more community members. Therefore, failure to comply with the commitment and/or existing behavioral expectations outlined in the College's standards of conduct, this Guide, or other policies or applicable law or guidance may result in a forfeiture of campus access or removal from College housing, including any College-leased properties off campus, in addition to other disciplinary measures, up to possible dismissal from the College. In the unfortunate instance a student is found responsible for flagrant noncompliance, the student will be required to return home and access classes remotely.