

COVID-19 Notification Protocol for AB 685 and SB 1159

Campus Communication Protocol for COVID-19 Case Alerts

Case Description	How a Particular Situation is Confirmed	Notification Process
Asymptomatic individual quarantined due to exposure to sick people or post-travel.	Individual reports situation to FRC liaison or they are identified during contact tracing of confirmed case.	No all-campus notification. Public Health will communicate directly with individual.
Individual has mild flu, cold symptoms not consistent with COVID-19 per individual's report of assessment by healthcare provider.	Individual reports situation to FRC liaison.	No all-campus notification.
Individual has symptoms consistent with COVID-19, and waiting for test confirmation or refuse testing; individual is advised by health care provider to quarantine per CDC guidance.	Individual reports situation to Public Health or FRC liaison, who will coordinate communication with other agency.	No all-campus notification. FRC will coordinate with Public Health for direct communication and guidance to students and/or employees if they were near or in direct contact with the individual.
Individual self-reports a positive lab test for COVID-19, but has no direct contact to campus.	Public health agency confirmation via the individual.	No all-campus notification. FRC will coordinate with Public Health for direct communication and guidance to students and/or employees if they were near or in direct contact with the individual who tested positive.
Individual reports a positive lab test for COVID-19, confirmed by a public health agency, and has had direct contact to campus.	Public health agency confirmation via the individual and/or FRC liaisons.	The campus community will be notified about generalities per the Clery Act regulations. FRC will also coordinate with Public Health for direct communication and guidance to students and/or employees if they were near or in direct contact with the individual who tested positive.

Notice and Reporting Obligations

To be used when an employee with direct campus contact tests positive. More information regarding the COVID Plan is located at <https://www.frc.edu/updates>

Send notice to:	Timeline	Person(s) Responsible	Notes
Employees at work location where positive test occurred	within 1 business day	Kevin Trutna Derek Lerch (backup) Carlie McCarthy (backup)	- Notice to entire campus (treat FRC as one work location) - Include list of benefits - Include safety/cleaning protocols
Exclusive Representative	within 1 business day	David Burris Juanita Lujan (backup)	- Include list of benefits - Include safety/cleaning protocols
Plumas County Public Health	48 hours	Carlie McCarthy (students) David Burris (employees) Kevin Trutna (backup)	- Need to keep records of communication, contact tracing, and Public Health orders - Only required if 3 positive cases w/in 2 weeks, but FRC will communicate every case to PCPH
Keenan Claims	3 business days	David Burris Juanita Lujan (backup)	Only required If employee worked on campus w/in last 14 days
OSHA	5 days/ 8 hours for death	David Burris Juanita Lujan (backup)	
Subcontractors on Campus	within 1 business day	David Burris Juanita Lujan (backup)	Locations of work on campus

The employer must report all the following:

1. An employee has tested positive
2. The date the employee tested positive
3. The date the specimen was collected for testing