

## APPLICATION FOR LOTTERY FUNDS

### General Guidelines/Information for spending Proposition 20 – Lottery Funds for Instructional Materials:

Instructional materials means all materials that are designed for use by students and their instructors as a learning resource help students to acquire facts, skills, or opinions or to develop cognitive processes. Instructional materials may be printed or nonprinted, and may include textbooks, periodicals, technology-based materials and licenses, other educational materials, and tests.

Requester name: \_\_\_\_\_ Program: \_\_\_\_\_

Maximum of \$750.00 for each individual item using the 4310 supplies account code.

**Please attach an itemized list of your planned purchases (may be a shopping cart list, quote, typed list, etc.).**

<b>Total item cost summary</b>	<b>7.25% CA Tax</b>	<b>Shipping</b>	<b>Total request</b>
Example: \$498.26	\$36.12	\$25.00	\$559.38

Description/Purpose of request (must meet guidelines above):

Connection to budget planning (please list and/or describe planning documents such as program reviews, strategic plan, and/or committee minutes related to request):

Are there any ongoing expenses related to this request? If yes, please explain how you will meet those.

Explain: