



**ADMISSIONS & RECORDS OFFICE**

570 Golden Eagle Ave., Quincy, CA 95971

(530) 283-0202 – Fax (530) 283-9961

**DEGREE/CERTIFICATE GRADUATION APPLICATION**

**STEP 1: STUDENT**

Date \_\_\_\_\_

FRC ID # \_\_\_\_\_

I would like my name to appear on my diploma as follows:

Grid for name entry

Last Name

First

Middle

\* Mailing Address \_\_\_\_\_

PO Box/Street

City

State

Zip

Telephone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

FRC email \_\_\_\_\_

\* It is the student’s responsibility to update their mailing address and phone number through MyFRC (student portal) or within the Admissions & Records Office.

**STEP 2: ACADEMIC ADVISOR/COUNSELOR & STUDENT**

CATALOG YEAR \_\_\_\_\_

Sum 20 \_\_\_\_\_

Fall 20 \_\_\_\_\_

Spring 20 \_\_\_\_\_

Associate Degree only:  AA  AS  AA-T  AS-T Major: \_\_\_\_\_

Associate Degree and Certificate (complete reverse side)

Certificate only (complete reverse side)

Bachelor of Science – Equine & Ranch Management

**Please note:** Not all Certificates will print on Official Transcripts. Please refer to list on reverse side.

**OTHER COLLEGES/UNIVERSITIES ATTENDED:** \_\_\_\_\_

**MANDATORY!**

**OFFICIAL TRANSCRIPTS** must be on file to evaluate transferring academic credits or High School Advanced Placement scores. Please submit a *Request for Evaluation of Transfer Coursework/Credit* to the Admissions & Records Office for evaluation.

Will you be participating in the graduation ceremony?  Yes  No

All graduate names will be printed in the program unless noted here:  No, do not print my name in the program

**I understand I will not receive my Associate degree or Certificate diploma until I have completed all of the degree/certificate requirements and have paid all financial obligations.**

\_\_\_\_\_  
Academic Advisor’s/Counselor’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student’s Signature

\_\_\_\_\_  
Date

**STEP 3: ADMISSIONS & RECORDS OFFICE**

Submit Degree/Certificate Graduation Application to the Admissions & Records Office by due date.

**RECORDS OFFICE USE ONLY:** Received by \_\_\_\_\_

Date \_\_\_\_\_

## Certificates of Achievement

### Administration of Justice

- \***Forensic Crime Scene Investigation** (19 units)

### Agriculture

- \***Equine Studies** (30 units)

### Business

- \***Office Technology** (18 units)

### Licensed Vocational Nursing

- \***Vocational Nursing** (41.5 units)

### Early Childhood Education

- \***Early Childhood Education** (36 units)

### Environmental Studies

- \***Ecological Farming** (14-15 units)

### Health & Exercise Studies

- \***Health & Exercise Studies** (22 units)

### Transfer Studies

- \***CSU Breadth Certification** (40-44 units)

\* **Bolded and underlined certificates will print on official transcripts**

## Certificates of Specialization

### Agriculture

- General Agriculture (15-15.5 units)
- Ranch Technology (15 units)

### Fundamentals of:

- Pack Sta. & Stable Oper. (16.5 units)
- Horse Training Skills (15 units)
- Ranch Skills (10 units)
- Rodeo Techniques (14 units)

### Business

- Accounting (8 units)
- Accounting Management (12.5 units)
- Business Management (16 units)
- Economics (6 units)
- Entrepreneurial Planning (6 units)
- Finance (6-7 units)
- General Business (17 units)
- Management (6 units)
- Small Business (6 units)
- Small Business Management (16.5-17.5 units)

### Early Childhood Education

- Associate Teacher (12 units)
- Admin. of ECE Programs (8 units)

### Early Childhood Education continued

- Child Care Entrepreneurship (15 units)
- Infant and Toddler (6 units)
- Master Teacher Permit/Creative Curriculum (6 units)
- Master Teacher Permit/Special Needs (6 units)

### Environmental Studies

- Biological Science Technician (12 units)
- Hatchery Technician (17-19 units)
- Hydrologic Technician (12 units)
- Forestry Technician (12 units)

### Health & Exercise Studies

- Athletic Training (17 units)
- Teaching/Coaching (16 units)

### Nutrition, Food & Culinary Arts

- Baking Entrepreneurship (16 units)
- Catering Entrepreneurship (16.5 units)
- Restaurant Management (15.5 units)

### Outdoor Recreation Leadership

- Outdoor Recreation Leadership Entre (12-15 units)
- Backcountry Search and Rescue (6-8 units)
- Outdoor Recreation Leadership (15-18 units)