

## MINUTES

### **BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT**

#### **1. Call to Order:**

President McNett called the Regular Meeting of the Feather River Community College District (FRCCD) Board of Trustees to order at 3:12 p.m. on Thursday, September 9, 2021, at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California and via a Zoom virtual platform.

*Trustees present:* McNett, Elliott, Kaznowski, Sheehan, Ware

*Trustees absent:* Student Trustee Avrit

#### **2. Open Public Hearing on Feather River College 2021-2022 Final Budget**

President McNett called the Public Hearing on the Feather River College 2021-2022 Final Budget to order. He asked if there was any public comment on the Feather River College 2021-2022 Final Budget.

#### **3. Close Public Hearing on Feather River College 2021-2022 Final Budget**

Hearing no public comment on the Feather River College 2021-2022 Final Budget, President McNett declared the Public Hearing closed.

#### **4. Agenda:**

The Regular and Consent Agendas for the September 9, 2021, meeting of the FRCCD Board of Trustees at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, were approved as presented, (Sheehan/Elliott) unanimous.

#### **5. Minutes:**

The minutes from the Special Meeting held July 15, 2021, and the Regular Meeting held July 15, 2021, at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via a Zoom virtual platform were approved as presented, (Sheehan/Elliott) and (Elliott/Sheehan) unanimous.

#### **Items from the Public:**

There were no items from the public.

#### **6. CONSENT AGENDA**

President McNett asked if any board member wanted to remove an item from the Consent Agenda to the Regular Agenda. Hearing no response, President McNett called for the question.

##### **\* A. Motion Items**

After further discussion and there being no objection, 1) Ratification of Personnel Requisitions, 2) Ratification of Personnel Actions, 3) Payroll and Commercial Warrants, 4) Budget Transfers, 5) Budget Augmentations, 6) Approval of Contract for Services agreement for \$5,000 between Feather River Community College District (District) and Plumas County Sheriff's Office (PCSO) for cost of correctional officer's salaries and bookkeeping for college program, 7) Approval of Agreement to Provide Law Enforcement Services between Plumas County Sheriff's Office (PCSO) and

Feather River College for PCSO to provide two law enforcement personnel for five home football games effective September 4, 2021, through November 13, 2021, 8) Approval of Special Events Request Forms between Feather River College (FRC) and Regional Emergency Medical Services Authority (REMSA) for REMSA to provide FRC with required medical coverage for football and rodeo sporting events, () Approval of Professional Services Agreement Order Form for \$23,000 between Feather River Community College District and Ellucian Company LP for Ethos Integration for Banner Scope of Work (SOP) and prerequisite services including project management were approved as presented, (Sheehan/Elliott) (McNett recused himself from 6A8).

## **7. REGULAR AGENDA**

### **\*A. Motion Items**

- 1) Kevin Trutna requested Approval of Curriculum Items. After further discussion and explanation from Derek Lerch, Vice-President Instruction/CIO, the request for Approval of Curriculum Actions was approved as presented, (Elliott/Sheehan) unanimous.
- 2) Kevin Trutna requested Approval of BP 2355, Decorum. After brief discussion and there being no objection, the request for Approval of BP 2355, Decorum, was approved as presented, (Sheehan/Ware) unanimous.
- 3) Kevin Trutna requested Approval to Declare 1998 MIDBU 32 Passenger Bus VIN #1HVBEABM8VH510132, and 2001 Setra 49 Passenger Bus VIN #WKK138VC411030488 Surplus Property. There being no objection or further discussion, the request for Approval to Declare 1998 MIDBU 32 Passenger Bus VIN #1HVBEABM8VH510132, and 2001 Setra 49 Passenger Bus VIN #WKK138VC411030488 Surplus Property was approved as presented, (Sheehan/Elliott) unanimous.
- 4) President McNett requested Approval to Accept Final Report and Recommendation from the Ad-Hoc Fact-Finding Committee regarding Process Outlined in AP 2715, Code of Ethics/Standards of Practice regarding former Area I Trustee Trent Saxton. President McNett read into the record the following report and findings from the ad-hoc fact-finding committee that he chaired and stated that, "Based on this report, the AP-2715 Committee finds that Trustee Saxton's actions violated BP-2715. The Committee specifically finds that Trustee Saxton's actions violated subsections (2), (3), (6), (9) and (12-14) of BP-2715. Further, the Committee found that the statements and actions of Trustee Saxton were beyond the authority of a Trustee and do not represent the views and values of Feather River College, its students, its employees nor its Board of Trustees. Individual Trustees have a right to engage in free speech, but the Board collectively has the same right, which it is exercising here. In conclusion, because Trustee Saxton legally resigned his board position on May 19, 2021, corrective action is unnecessary and the ad-hoc committee requests that this Final Report provide closure for this censure issue. The Committee recommends that the Board review BP 2715 together as a whole at a future public meeting as a discussion item to ensure all Board members understand the core values, expectations and standards applicable to each member and renew our

commitment to the excellence, fairness, and inclusion required by our own policies, and to protect the District from future activities of any individual Board member outside of these agreed-upon standards supporting Feather River College. We respectfully request that the Feather River College Board of Trustees accept and adopt this Final Report by the AP-2715 ad hoc Committee. Trustee Dana Ware, Trustee Guy McNett.” There being no objection or further discussion, the request for Approval to Accept Final Report and Recommendation from the Ad-Hoc Fact Finding Committee regarding Process Outlined in AP 2715, Code of Ethics/Standards of Practice Regarding Former Area I Trustee Trent Saxton was approved as presented, (Elliott/Sheehan), President McNett requested a roll-call vote on the agenda item and one was recorded as follows:

Ayes:	McNett, Elliott, Kaznowski, Sheehan, Ware,
Noes:	None
Absent:	Avrit
Abstain:	None

5. Kevin Trutna requested Approval of Feather River College 2021/2022 Final Budget, and he noted that John Ives, Vice-President Business Services/CFO, would capture questions and walk the board through some of the details. John Ives stated that the 2021/2022 Tentative Budget approved August 26, 2021, was used as the foundation for the 2021-2022 Final Budget with the exception of the proposed changes listed on page 17 in the final budget book. He reviewed each of the proposed changes with members of the board, went through the details of the budget, and answered questions from trustees. After further discussion and there being no objection, the request for Approval of the Feather River College 2021/2022 Final Budget was approved as presented, (Sheehan/Ware) unanimous.
6. Kevin Trutna requested Approval of Faculty Equivalency. After further discussion and there being no objection, the request for Approval of Faculty Equivalency was approved as presented, (Elliott/Sheehan) unanimous.
7. Kevin Trutna requested Approval of Face Coverings, Vaccinations, or COVID-19 Testing for both Students and Employees. He reviewed FRC’s commitment to creating and maintaining a safe learning and working environment and explained the rationale for the request. After lengthy consideration and discussion, the board of trustees unanimously selected option number three, to require vaccinations for all unvaccinated employees and students with unvaccinated employees and students to undergo weekly testing as a condition of reporting to work or taking on-campus classes, and the board of trustees selected October 15, 2021, as the deadline for implementation, (Elliott/Ware) unanimous. Immediately following the vote, the trustees acknowledged that this timeline set by the board may not be feasible and asked the Administration to investigate the feasibility of this action and report back to the board. Trustee Sheehan indicated that a special board meeting might be necessary prior to the October 15 date to discuss feasibility and possibly adjust the approach as a result.

**B. Roll Call Items**

None

### **C. Special Items/Reports**

- 1) John Ives presented the District's Monthly Financial Status Report as of September 9, 2021. He reviewed the Executive Summary and Unrestricted General Fund Summary and reported that all revenue and expenditures remain within the spending authority limits established by the board of trustees. He indicated that revenues for the period stand at \$1,614,995 or 9% of budgeted revenues, and expenditures equaled \$2,156,305 or 12% of the total expenditure budget. Mr. Ives also reviewed the Projected Cash Flows analysis as of August 31, 2021, noting that the fund balance would increase in September when the District records apportionment deferral payments.
- 2) Kevin Trutna, Derek Lerch, and Carlie McCarthy updated the board of trustees on FRC's response to the COVID-19 disruption including campus updates on face covering, incentives for students, and regular reporting of potential exposures. Derek Lerch provided information on fall instruction that began significantly in-person on August 23, 2021. His report included the increase in hybrid offerings, classroom capacities, and the revision to classroom assignments to meet enrollment needs. Carlie McCarthy updated the board on housing

### **3) Communications, Presentations, and Reports**

#### **1) Board of Trustees**

Trustees that had individual reports provided them.

#### **2) Associated Students**

No Report

#### **3) Academic Senate**

Chris Connell, Academic Senate President, reported that faculty are pleased to be teaching in person again and the semester is progressing.

#### **4) Classified Senate**

No Report

#### **5) Instruction**

No Report.

#### **6) Student Services**

No Report

#### **7) Superintendent/President**

Kevin Trutna highlighted articles from his written report and reviewed possible agenda items for the October 21, 2021, board meeting.

There being no further business, the meeting adjourned at 4:55 p.m.

KT/ch