

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

1. Call to Order:

President Ware called the Regular Meeting of the Feather River Community College District (FRCCD) Board of Trustees to order at 2:10 p.m. on Thursday, June 17, 2021, at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California and via a Zoom virtual platform.

Trustees present: Ware, Elliott, McNett, Sheehan

Trustees absent:

2. Public Comment on Closed Session Items:

There was no public comment on Closed Session items.

3. Adjournment to Closed Session:

The meeting was adjourned to Closed Session at 2:10 p.m.

4. Reconvene to Open Session:

The meeting was reconvened to Open Session at 3:00 p.m.

Trustees present: Ware, Elliott, McNett, Sheehan, Student Trustee Avrit

5. Closed Session Announcement:

President Ware announced that the Board of Trustees had met in Closed Session and that no action had been taken.

Administration of the Oath of Allegiance: Morgan Avrit, Student Trustee

Kevin Trutna, Superintendent/President, administered the Oath of Allegiance to Morgan Avrit, Student Trustee for the 2021-2022 school year. He asked Ms. Avrit to tell the board members a little bit about herself, and she stated that she is a second year student at Feather River College (FRC), and a member of the volleyball and beach volleyball athletic teams. She added that she grew up in Hamilton City, California, and decided on FRC mostly for the athletic opportunities, and she is looking forward to working with the board members in her role as student trustee.

6. Agenda:

The Regular and Consent Agendas for the June 17, 2021, meeting of the FRCCD Board of Trustees at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via a Zoom virtual platform were approved as presented, (Sheehan/McNett), except for Consent Agenda Item #9A10, Approval of Physical Assessment Agreement between Plumas Hospital District (District) and Feather River College (College) for District providers to perform physical assessments for the College and to provide medical clearance or recommendation for further medical evaluation for the participation in athletic training and competitive events at \$28.00 per physical performed effective July 1, 2021. Trustee McNett explained that he wanted to abstain from the vote on this particular Consent Agenda item as he is a member of the hospital board and considers it a conflict, (Sheehan/McNett)

Ayes:	Ware, Elliott, McNett, Sheehan, Student Trustee Avrit
Noes:	None
Absent:	None
Abstain:	McNett (on 9A10 only)

7. Minutes:

The minutes from the May 20, 2021, meeting of the FRCCD Board of Trustees via Zoom were approved as presented, (Elliott/McNett).

Ayes:	Ware, Elliott, McNett, Sheehan, Student Trustee Avrit
Noes:	None
Absent:	None
Abstain:	None

8. Items from the Public:

There was no public comment.

9. CONSENT AGENDA

*** A. Motion Items**

After brief discussion and there being no objection, 1) Ratification of Personnel Requisitions, 2) Ratification of Personnel Actions, 3) Payroll and Commercial Warrants, 4) Budget Transfers, 5) Budget Augmentations, 6) Approval of agreement for Special Services between Atkinson, Andelson, Loya, Rudd, and Romo, a professional corporation (Law Firm) and Feather River Community College District (District) for Law Firm to perform legal, and upon request, non-legal consultant's services on the District's behalf effective July 1, 2021, through June 30, 2022, 7) Approval of CCC Finish Line Scholars Program Grant Agreement for \$125,000 between Foundation for California Community College (FoundationCCC) and Feather River College (College) for FoundationCCC to provide college with funding to provide scholarships and emergency financial aid to community college students to assist them in continuing their educational journeys at California community colleges, 8) Approval of Client Spending Account Agreement for \$99,000 between Feather River College (Client) and Ellucian Company L.P. (Ellucian) for miscellaneous training and consulting services. Client anticipates purchasing software and/or services from Ellucian at a future date pursuant to one or more orders and in preparation for such desires to prepay software and/or services through the funding of a Client Spending Account with terms as described in agreement, 9) Approval of Agreement estimated to be between \$12,000 to \$15,000 per semester between Plumas Rural Services – Plumas Transit Systems (PRS) and Feather River College (FRC) for PRS to provide transportation services through Plumas Transit Systems within Plumas County for students of FRC effective July 1, 2021, through June 30, 2022, 10) Approval of Physical Assessment Agreement between Plumas Hospital District (District) and Feather River College (College) for District providers to perform physical assessments for the College and to provide medical clearance or recommendation for further medical evaluation for the participation in athletic training and competitive

events at \$28.00 per physical performed effective July 1, 2021, 11) Approval of Cooperative Agreement for \$15,000 between County of Plumas, a political subdivision of the State of California (County) and Feather River Community College District (FRCCD) for County to provide preventative health care and health education services to students at FRCCD effective July 1, 2021, through June 30, 2022, 12) Approval of Contract for Services for \$5,000 between Plumas County Sheriff's Office (Contractor) and Feather River Community College District (District) for Contractor to provide wages for guards and bookkeeping for District program, and 13) Approval of CollegeBuys Master Services Agreement for \$23,750 between the Foundation for California Community College and Feather River College for telehealth/tele-mental health services for students enrolled at FRC effective June 2, 2021, for one year were approved as presented, (McNett/Sheehan).

Ayes:	Ware, Elliott, McNett, Sheehan, Student Trustee Avrit
Noes:	None
Absent:	None
Abstain:	McNett (on 9A10 only)

10. REGULAR AGENDA

***A. Motion Items**

- 1) Kevin Trutna requested Approval to Accept Donation from Kathryn Henninger. Derek Lerch, Vice-President Instruction/CIO, explained that his administrative assistant Kathryn Henninger wishes to donate a Nikon digital camera that she does not use to the college's Art Program. There being no objection or further discussion, the request for Approval to Accept Donation from Kathryn Henninger was approved as presented, (Sheehan/McNett).

Ayes:	Ware, Elliott, McNett, Sheehan, Student Trustee Avrit
Noes:	None
Absent:	None
Abstain:	None

- 2) Kevin Trutna requested Approval of Feather River College 2021-2027 Strategic Plan. He noted that the Strategic Plan had been discussed in more detail at the recent board retreat and it was updated accordingly with those discussions. There being no objection, the request for Approval of the Feather River College 2021-2027 Strategic Plan was approved as presented, (Elliott/Sheehan).

Ayes:	Ware, Elliott, McNett, Sheehan, Student Trustee Avrit
Noes:	None
Absent:	None
Abstain:	None

B. Roll Call Items

1) Resolution #21/22-01 – Approval of Agreement #CCTR1175 between Feather River Community College District and the California Department of Education for the Purpose of Providing a General Child Care and Development Program effective July 1, 2021, through June 30, 2022. There being no objection or further discussion, Resolution #21/22-01 – Approval of Agreement #CCTR1175 between Feather River Community College District and the California Department of Education for the Purpose of Providing a General Child Care and Development Program effective July 1, 2021, through June 30, 2022 was approved as presented by the following roll call vote.

Ayes:	Ware, Elliott, McNett, Sheehan, Student Trustee Avrit
Noes:	None
Absent:	None
Abstain:	None

2) Resolution #21/22-02 – Approval of Agreement #CSPP1367 between Feather River Community College District and the California Department of Education for the purpose of Providing a California State Preschool Program effective July 1, 2021, through June 30, 2022. There being no objection or further discussion, the request for Approval of Agreement #CSPP1367 between Feather River Community College District and the California Department of Education for the Purpose of Providing a California State Preschool Program effective July 1, 2021, through June 30, 2022, was approved as presented by the following roll call vote.

Ayes:	Ware, Elliott, McNett, Sheehan, Student Trustee Avrit
Noes:	None
Absent:	None
Abstain:	None

3) Resolution #21/22-03 – Approval to Renew the Cooperative Program Agreement between the State of California Department of Rehabilitation and Feather River Community College District, Proposed Agreement #31731, for the term July 1, 2021, through June 30, 2024. There being no objection or further discussion, the request for Approval to Renew the Cooperative Program Agreement between the State of California Department of Rehabilitation and Feather River Community College District, Proposed Agreement #31731, for the term July 1, 2021, through June 30, 2024, was approved as presented by the following roll call vote.

Ayes:	Ware, Elliott, McNett, Sheehan, Student Trustee Avrit
Noes:	None
Absent:	None
Abstain:	None

C. Special Items/Reports

- 1) John Ives, Vice-President Business Services/CFO, presented the District's Monthly Financial Status Report as of May 31, 2021. He reviewed the Unrestricted General Fund Summary and he provided an explanation of the \$750,000 transfer from the Beginning Fund Balance, by stating that it was done to prepare for Capital Outlay purchases to include one bus, and the repair and replacement of asphalt parking lots on campus, which will be put out to bid in December 2021. He reported that the current year budget stands at \$18.1 million, and that forest reserves was recently increased by \$85,000. Mr. Ives additionally reported that expenditures stand at approximately \$12.7 million, which is about 70% of the entire budget. He noted that overall the District is under budget and is looking to close out the year in a strong position during the final months of the fiscal year. He reviewed the Monthly Projected Cash Flows report on the Unrestricted General Fund that was reflective of the \$8.1 million projected ending cash balance.
- 2) Kevin Trutna explained that FRC is waiting for new guidance in response to the Center for Disease Control's (CDC's) recommendations, including CalOSHA's meeting and Governor Newsome's June 17, 2021, Executive Order, because FRC is under CalOSHA's regulations that right now conflict with the June 15, 2021, opening directive.

Carlie McCarthy, Vice-President Student Services/CSSO, reported that FRC hosted a COVID-19 vaccination clinic on campus before the end of the spring semester and each student vaccinated or that showed up for the clinic received a \$50 gift card and a snack. She mentioned that it was not a huge turnout for various reasons, but it helps to get the word out and additional clinics are planned for the fall semester.

Kevin Trutna reported to the board of trustees that July 1, 2021, is the target date for full return of permanent twelve month employees to on-campus work.

Carlie McCarthy reported that FRC plans a phased approach to the return of students for the fall semester as in the previous year with outdoor orientations and students activities, and testing and clinics to be scheduled with Plumas District Hospital and Plumas County Public Health (PCPH). She updated the board of trustee on fall housing by stating that housing sits at full capacity with a waitlist, and that roommate assignments will continue with the athletic cohort model in mind, and all housing residents will need to test negative or have proof of vaccination prior to move in.

D. Communications, Presentations, and Reports

1) Board of Trustees

Trustee Elliott commented on how nice he felt the graduation ceremony was, and the speeches he heard that afternoon were great.

Student Trustee Avrit reported that she is looking forward to participating in FRC's Week of Welcome and showing the new freshman students around campus.

2) **Associated Students**

No Report

3) **Academic Senate**

No Report

4) **Classified Senate**

No Report

5) **Instruction**

No Report

6) **Student Services**

Carlie McCarthy reported that the advising office has been busy continuing to enroll students, and the Upward Bound Program is in full swing with its summer program. She also reported that the Equine Studies Summer Ranch Skills Short Course is getting ready to begin, so there will be a group of these students living in the residence halls during this time. Ms. McCarthy additionally reported that search committees are forming for positions in financial aid, and the child development center.

7) **Superintendent/President**

Kevin Trutna highlighted articles from his written report and went over some of the numbers associated with degrees and certificates from graduation. Dr. Trutna thanked Dana Ware for being board president over the last two years. He also went over some of the reports board members could expect to see during the July 15, 2021, board meeting including a report from a facilities consultant on how FRC can position itself for better scores on capital outlay construction projects.

There being no further business, the meeting was adjourned at 4:08 p.m.

KT/ch