

## MINUTES

### **BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT**

#### **1. Call to Order:**

President McNett called the Regular Meeting of the Feather River Community College District (FRCCD) Board of Trustees to order at 2:01 p.m. on Thursday, June 16, 2022, at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via a Zoom virtual platform.

*Trustees present:* McNett, Elliott, Kaznowski, Sheehan, Ware

*Trustees absent:* Student Trustee de Bois

#### **2. Public Comment on Closed Session Items:**

There was no public comment on Closed Session agenda items

#### **3. Adjourn to Closed Session:**

The board of trustees adjourned to Closed Session at 2:02 p.m.

#### **4. Reconvene to Open Session:**

The board of trustees reconvened to Open Session at 3:08 p.m.

*Trustees present:* McNett, Elliott, Kaznowski, Sheehan, Ware, Student Trustee de Bois

*Trustees absent:*

#### **6. Closed Session Announcement:**

President McNett announced that the board of trustees had met in Closed Session and it took no action.

#### **7. Administration of the Oath of Allegiance: Evi de Bois, 2022-2023 Student Trustee**

Kevin Trutna, Superintendent/President, administered the Oath of Allegiance to Student Trustee Elect, Evi de Bois. Ms. de Bois introduced herself to the board of trustees explaining that she is currently majoring in biology as she has an interest in becoming a veterinarian, but she is testing out and looking into other fields too. Student Trustee de Bois added that she is interviewing with the United States Forest Service (USFS) for a number of wildlife crews and she is assisting them with surveys on the yellow-legged frog and its habitat as part of a summer internship.

#### **8. Agenda:**

The Regular and Consent Agendas for the June 16, 2022, meeting of the FRCCD Board of Trustees held at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via Zoom were approved as presented, (Elliott/Kaznowski) unanimous.

#### **9. Minutes**

The minutes from the May 19, 2022, meeting of the FRCCD Board of Trustees held at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via Zoom were approved as presented, (Sheehan/Elliott) unanimous.

**10. Items from the Public:**

There were no items from the public.

**11. CONSENT AGENDA:**

• **Motion items**

President McNett requested additional information on Consent Agenda Item #11A7, Approval of Managed Services Agreement for \$47,820 between PeopleAdmin and Feather River College for PeopleAdmin to provide implementation of Hiring and Onboarding Services platform, and Managed Services effective June 6, 2022, through June 5, 2025. Kevin Trutna explained that PeopleAdmin is a software solution for managing employee position descriptions and classifications and is designed to meet the needs of human resources organizations in higher education. Trustee Elliott stated that the Keenan Insurance Certificate of Coverage in the amount of \$1,000,000 that was submitted with Consent Agenda Item #11A8, Approval of Amendment #1 to Agreement #31731 between Department of Rehabilitation (DOH) and FRCCD (Contractor) for DOH to increase the amount of the agreement from \$171,414, to \$195,417, was not much coverage, and Morgan Turner, Interim Director of Fiscal Services, responded that it is a \$2,000,000 annual aggregate endorsement. After further discussion and there being no objection, 1) Ratification of Personnel Requisitions, 2) Ratification of Personnel Actions, 3) Payroll and Commercial Warrants, 4) Budget Transfers, 5) Budget Augmentations/Reductions, 6) Approval of Loss Control Services Agreement for \$14,784 between Feather River Community College District (Client) and Keenan & Associates (Keenan) for Keenan to provide loss control services (Services) described in Exhibit A, effective May 5, 2022, through May 4, 2025, 7) Approval of Managed Services Agreement for \$47,820 between PeopleAdmin and Feather River College for PeopleAdmin to provide implementation of Hiring & Onboarding Services platform, and Managed Services effective June 6, 2022, through June 5, 2025, 8) Approval of Amendment #1 to Agreement #31731 between Department of Rehabilitation (DOH) and Feather River Community College District (Contractor) for Department of Rehabilitation to increase the amount of the agreement from \$171,414, to \$195,417, a total increase of \$24,003, 9) Approval of Physical Assessment Agreement between Plumas District Hospital (District) and Feather River College (College) for District to furnish providers to perform physical assessment services for College's students as set forth in Exhibit A of Agreement at \$28.00 per physical effective July 1, 2022, through June 30, 2023, 10) Approval of Covid-19 Laboratory Services Agreement between Feather River College (Client) and Plumas District hospital (District) for testing services for the 2019 novel coronavirus (COVID-19) at \$75.00 per test effective July 1, 2022, through June 30, 2023, 11) Approval of Agreement between Plumas Rural Services – Plumas Transit Systems (PRS), and Feather River College (FRC), for the sum equal to the amount collected by FRC for student transportation fees (between \$12,000 to \$15,000), for PRS to provide transportation services within Plumas County for students of FRC effective July 1, 2022 through Jun 30, 2023, and 12) Approval of Cooperative Agreement to Provide Health Care Services for \$15,000 between County of Plumas (County) and Feather River Community College District (FRCCD) for County to provide counseling, health education, assessment and/or referral services for FRCCD students effective July 1, 2022, through June 30, 2023, were approved as presented, (Ware/Elliott) unanimous.

## **12. REGULAR AGENDA**

### **\*A. Motion Items**

- 1) Kevin Trutna requested Ratification of Collective Bargaining Agreement between Feather River Community College District and Full-Time Faculty Local #4615, AFT/CFT, AFL-CIO, effective July 1, 2022, through June 30, 2025. Dr. Trutna explained that the contract was negotiated with the full-time faculty and he extended his thanks to those involved for their cooperation in reaching an agreement that benefits everyone involved. He noted that salary schedules are not up to date and would be amended when the state budget is finalized. After brief discussion and there being no objection, the request for Ratification of Collective Bargaining Agreement between Feather River Community College District and Full-Time Faculty Local #4615, AFT/CFT, AFL-CIO, effective July 1, 2022, through June 30, 2025, was approved as presented, (Sheehan/Kaznowski) unanimous.
- 2) Kevin Trutna requested Ratification of Collective Bargaining Agreement between Feather River Community College District and California School Employees Association (CSEA) Local #712 AFL-CIO, effective July 1, 2022, through June 30, 2025. He pointed out that salary schedules are not up to date and would be amended after that state budget is finalized. After further discussion and there being no objection, the request for Ratification of Collective Bargaining Agreement between Feather River Community College District and California School Employees Association (CSEA) Local #712, AFL-CIO, effective July 1, 2022, through June 30, 2025, was approved as presented, (Elliott/Sheehan) unanimous.
- 3) Kevin Trutna requested Approval of License Exchange and Enhancement Form Contract between Feather River College (Client) and Ellucian Company L.P. (Ellucian) for migration of existing Banner software data to Ellucian cloud-based Software as a Service (SaaS) computing and implementation of SaaS to replace existing Banner software with \$785,714 in one-time Professional Services Fee for implementation and a \$432,911 yearly fee for 2022-23. Natalie Presta, Interim Director of Information Services, explained the details of the contract, Banner upgrade, and move to the cloud, and she reported that there would be four phases to the project with each phase taking six to eight months. She noted that as part of this contract, Banner consultants would be looking to assist and train employees to model best practices and take advantage of the full functionality that Banner offers. After further discussion and there being no objection, the request for Approval of License Exchange and Enhancement Form Contract between Feather River College (Client) and Ellucian Company L.P. (Ellucian) for migration of existing Banner software data to Ellucian cloud-based SaaS computing, and implementation of SaaS to replace existing Banner software with \$785,714 in one-time Professional Services Fee for implementation and \$432,911 yearly fee for 2022-23 was approved as presented, (Ware/McNett) unanimous.

### **\*B. Roll Call Items**

None

### **C. Special Items/Reports**

- 1) Morgan Turner presented the District's Monthly Financial Status Report as of May 31, 2022. She reviewed the Unrestricted General Fund Summary reporting that the District did receive apportionment and still has one outstanding Educational Revenue Augmentation Fund (ERAF) revenue check expected to arrive during June. Ms. Turner also reviewed the Monthly Cash Flows as of May 31, 2022, noting that the previous month it was lower in revenue, which was the timing of the deposits for April and May, and the data shows that the Ending Fund Balance has increased accordingly. Trustee Elliott asked what the District projected as its Ending Fund Balance when it started the 2021-2022 fiscal year, and Morgan Turner indicated she did not know the projection off the top of her head and would retrieve it for Trustee Elliott, as she is interested in the number as well.
- 2) Kevin Trutna explained that the Diversity, Equity, and Inclusion (DEI) Initiative comes from the California Community Colleges Chancellor's Office's (CCCCO's) Vision for Success. He informed the board of trustees that Derek Lerch, Vice-President Instruction/CIO, and Carlie McCarthy, Vice-President Student Services/CSSO, would update the board on what DEI is and what FRC is doing to address the concept as it develops this year's calendar.

Derek Lerch summarized the DEI concept as one that the CCCCCO has interwoven into almost everything that community colleges have been doing over the last couple of years and continue to do including student curriculum, student activities, hiring practices, and evaluation practices to name just a few. He provided detailed information on the funding streams connected to the initiative at FRC including AB 705, Guided Pathways, and Student Equity & Achievement (SEA).

Carlie McCarthy provided information on FRC's Student Equity Plan and she explained that the Plan, based on three years of research, would identify student groups that are not enrolling at the same level, not completing their English and mathematics at the same level, having trouble persisting or earning their degree or certificate, and not transferring. She provided updates on the Veterans Resource Center opening this fall, the Basic Needs Center integrating into with the FRC Wellness Center, the LGBTQ+ Plan, and the Diversity Committee is working with Eagle Pride, FRC's Gay Straight Alliance, to develop ideas and identify areas to make the campus more inclusive.

#### **D. Communications, Presentations, and Reports**

##### **1) Board of Trustees**

Trustee Kaznowski asked if it was appropriate to encourage potential individuals interested in trusteeship in area one to consider filing, and Kevin Trutna responded yes it is.

Trustee McNett stated that elections have consequences, and that he would be happy to meet with any individual considering filing to run for trusteeship to discuss the responsibilities.

##### **2) Associated Students**

No Report

##### **3) Academic Senate**

Chris Connell, Academic Senate President, reported that relative to the discussion on AB 705, he would say faculty have been trying to refine their approach to it, but the three semesters of online learning made it difficult to track how students are performing under the new regimen. He noted that perhaps the upcoming academic year would provide a better sense of student success and the actual student learning that is going on.

**4) Classified Senate**

No Report

**5) Instruction**

Derek Lerch reported that the Association for California Community and Junior Colleges (ACCJC) received FRC's mid-term report, and he received the action letter provided by the ACCJC that it accepted the report. He also stated that he recently sent out to accreditation committee chairs the assignments about which accreditation standard they will be writing to, and he would keep the board updated on accreditation work as the college moves through the next accreditation cycle.

**6) Student Services**

Carlie McCarthy reported that FRC's summer session has started and enrollment appears to be healthy. She also reported that staff at the residence halls have started tripling students at the residence halls, and the college would be hosting a referee training camp in the near future. She also talked about the retaining wall under construction at the Hillside Apartments, and the residence hall flip that takes place between semesters. Ms. McCarthy added that Student Services is gearing up for student activities for the fall semester, and that the college's Upward Bound grant received approval for an additional five years.

**7) Superintendent/President**

Kevin Trutna updated the board of trustees on FRC's rodeo individual and team standings in the College National Finals taking place in Casper, Wyoming. Dr. Trutna also provided board members with the annual breakdown of criteria on the 208 graduates that received degrees or certificates on May 20, 2022. He highlighted additional articles from his written report including the renewal of the Upward Bound Program's federal grant for the next five years, the Wildfire Restoration Symposium held May 13, 2022, on the FRC campus, and the FRC Career and Technical Education Employment Outcomes Survey.

There being no further business, the meeting adjourned at 5:09 p.m.

KT/ch