

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

1. Call to Order:

President McNett called the Regular Meeting of the Feather River Community College District (FRCCD) Board of Trustees to order at 2:01 p.m. on Thursday, May 19, 2022, at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via a Zoom virtual platform.

Trustees present: McNett, Elliott, Kaznowski, Sheehan

Trustees absent: Ware, Student Trustee Avrit

2. Public Comment on Closed Session Items:

There was no public comment on Closed Session agenda items

3. Adjourn to Closed Session:

The board of trustees adjourned to Closed Session at 2:02 p.m.

4. Reconvene to Open Session:

The board of trustees reconvened to Open Session at 3:01 p.m.

Trustees present: McNett, Elliott, Kaznowski, Sheehan, Student Trustee Avrit

Trustees absent: Ware

6. Closed Session Announcement:

President McNett announced that in Closed Session the Board of Trustees took action to ratify a release and settlement agreement with an employee. He also announced that the vote was unanimous with one trustee absent.

7. Agenda:

The Regular and Consent Agendas for the May 19, 2022, meeting of the FRCCD Board of Trustees held at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via Zoom were approved as presented, (Elliott/Sheehan) unanimous.

8. Minutes

Trustee Kaznowski pointed out that she was listed as both present and absent in the minutes from April 21, 2022, and she was absent. There being no objection or further discussion, the minutes from the April 21, 2022, FRCCD Board of Trustees meeting held at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via Zoom were approved as amended, (Sheehan/Elliott) unanimous.

9. Items from the Public:

The board of trustees heard public comment from Matt Warren, Adjunct Faculty Union President and member of the public. He expressed his appreciation to the board for its passage of BP 7220, Academic Rank, at the April 21, 2022, board meeting. Mr. Warren provided additional public comment regarding his stated disparity between

full-time faculty wages, and those wages paid to associate faculty at Feather River College.

10. CONSENT AGENDA:

• Motion items

There being no objection or further discussion, 1) Ratification of Personnel Requisitions, 2) Ratification of Personnel Actions, 3) Payroll and Commercial Warrants, 4) Budget Transfers, 5) Budget Augmentations/Reductions, 6) Approval of Letter of Engagement for Services for \$74,900 between Crowe LLP (Crowe) and Feather River Community College District (Client) for Crowe to audit and report on the financial statements of Client and its Foundation for the year ending June 30, 2022, 7) Approval of Instructional Service Agreement (ISA) between Feather River Community College District (District) and Lake Almanor Fitness (Agency) for Agency to provide instructional and other services for health education programs as described in agreement effective July 1, 2022, to June 30, 2023, 8) Approval of Instructional Service Agreement (ISA) between Feather River Community College District (District) and Sierra Rescue (Agency) for Agency to provide instructional and other services for outdoor safety and recreation effective July 1, 2022, to June 30, 2023, 9) Approval of Horse Pasture Lease Agreement between Feather River Community College District (Lessee) and Victoria A. Shea (Lessor), for Lessor to provide horse grazing rights to Lessee on Shea Ranch acreage adjacent to Quincy Junction Road, effective May 2022, and continuing through November 30, 2022, or upon removal of last remaining horses, 10) Approval of West End Theatre Rental Agreement between Feather River Community College District and West End Theatre (dramaworks) for rental of venue on May 13, 2022, 11) Approval of Agreement between Feather River College (Client) and the law firm of Lozano Smith, LLP (Attorney) for Attorney to provide legal services as requested by client under the terms and conditions described in agreement, 12) Approval of Facility Use Agreement between Feather River Community College District (COLLEGE) and Central Plumas Recreation and Park District (CPRPD) for use of Premises A: Athletic fields on the campus of Feather River College, and Premises B: Pioneer park as described in agreement effective from date of agreement through June 30, 2023, and 13) Approval of TimelyMD Order Authorization Form for \$79,660 between TimelyMD, the Foundation for California Community College, and Feather River College (FRC) for TimelyMD to provide tele-health/tele-mental services to FRC students effective June 9, 2022, for three years, were approved as presented, (Elliott/Sheehan) unanimous.

11. REGULAR AGENDA

***A. Roll Call Items**

1) Kevin Trutna, Superintendent/President, requested Approval of Resolution #21/22-09, Establishment and Use of Capital Reserve Account for Campus Building Replacement or New Construction. He explained that the board's approval would establish the Instructional Building Match account, a specific reserve construction account controlled by the board of trustees for use in the long-range planning for new and replacement buildings as detailed in the Facilities Master Plan. After further discussion and explanation, and there being no objection, the request for Approval of Resolution #21/22-09, Establishment and use of Capital Reserve Account for Campus Building Replacement or New Construction was approved as presented by the following roll-call vote.

Ayes:

McNett, Elliott, Kaznowski, Sheehan, Avrit

Noes:

None

Absent: Ware
Abstain: None

- 2) Kevin Trutna requested Approval of Resolution #21/22-10, Recognition of Retiring Classified Employee Tom Westmoreland. He explained that the District has employed Mr. Westmoreland in custodial services since 1997 in the Facilities Department and he served the District and was dependable and someone that took pride in his work. There being no objection, the request for Approval of Resolution #21/22-10, Recognition of Retiring Classified Employee Tom Westmoreland was approved as presented by the following roll-call vote:

Ayes: McNett, Elliott, Kaznowski, Sheehan, Avrit
Noes: None
Absent: Ware
Abstain: None

B. REGULAR AGENDA

***Motion Items**

- 1) Kevin Trutna requested Approval of Curriculum Actions. There being no objection or further discussion, the request for Approval of Curriculum Actions was approved as presented, (Sheehan/Avrit) unanimous.
- 2) Kevin Trutna requested Approval of Fall 2023/Spring 2024 Academic Calendar. Derek Lerch, Vice-President Instruction/CIO, explained that the calendar has gone through the normal Calendar Committee and Academic Senate approval processes and he recommends board approval. There being no objection or further discussion, the request for Approval of Fall 2023/Spring 2024 Academic Calendar was approved as presented, (Avrit/Kaznowski) unanimous.
- 3) Kevin Trutna requested Approval of 2022-2023 Feather River College Tentative Budget. He previewed some of the items the board would notice in the 2022-2023 Tentative Budget booklet, and Morgan Turner, Interim Director of Fiscal Services, highlighted areas of importance including the Summary of All Funds, the Unrestricted General Fund Revenue Projections, and details in the booklet that board members had questions on. After additional discussion and there being no objection, the request for Approval of the 2022-2023 Feather River College Tentative Budget was approved as presented, (Sheehan/Elliott) unanimous.
- 4) Kevin Trutna requested Approval to Award Degrees and Certificates. There being no objection, the request for Approval to Award Degrees and Certificates was approved as presented, (Elliott/Avrit) unanimous.
- 5) Kevin Trutna requested Approval to Purchase Hay for Feather River College in Excess of Delegated Limits. After further discussion and there being no objection, the request for Approval to Purchase Hay for Feather River College in Excess of Delegated Limits was approved as presented, (Sheehan/Kaznowski) unanimous.
- 6) Kevin Trutna requested Approval of BP 2015, Student Member. Morgan Avrit, Student Trustee, explained that she met with officers of Associated Students of Feather River College (ASFRC) to discuss bringing the policy up to date with the

increase to the compensation a student trustee receives, and together the group decided to recommend the additional change to the required Grade Point Average (GPA), and minimum number of units required for student trustees. After further discussion and there being no objection, the request for Approval of BP 2015, Student Member, was approved as presented, (Elliott/Avrit) unanimous.

C. Special Items/Reports

- 1) Morgan Turner presented the District's Monthly Financial Status Report as of April 30, 2022. She reviewed the Unrestricted General Fund Summary explaining that about half of the large increase in expenses could be attributed to salaries, fringes, and step increases. Ms. Turner indicated that the increase in Operating Expenses or the 5000 account was due to increased travel this year compared to the prior year and the timing of a payment to the California Mini-Corps (CMC) now referred to as Future Educators Support (FES). She added that the \$1.3 million amount seen in the Reserves, Matching & Debt or 7000 account includes the million dollar transfer out of the General Fund and into the Capital Outlay account that the board just established by roll call vote. She assured the board that Business Services is actively engaging with the County to work on accounts payable and payroll issues that the two entities share dual responsibility for.
- 2) Jennifer Lopez, Emily Sheridan, Emma Leff, and David Earhart, all students in Professor Katie Desmond's SOC/POL/ETHN 140 class, presented results on the Campus Climate Survey conducted during the spring 2022 semester, which in general were very positive. The presentation introduced Campus Climate as the general atmosphere experienced by students, faculty, staff, and administration of FRC, and that the Race and Ethnicity class conducted the survey to capture feedback in campus comfort, diversity, isolation, discrimination and/or harassment, experiences with micro-aggressions, and overall happiness. Each student used a portion of the time allotted to share results such as Response Rates since 2009, Response Rates by Gender Identity, Comfort Levels and Campus Diversity, Feelings of Isolation with Discrimination or Harassment Due to Visible Attributes, and Micro-aggressions, described as subtle often unintentional forms of prejudice. The students went over conclusions and recommendations and answered questions posed by members of the board. The board of trustees thanked the students and Professor Desmond for their efforts and the informative presentation.
- 3) Nick Maez, Counselor, Mental Health and Wellness Center, provided a PowerPoint presentation on the Wellness Center and what has been going on in the facility since the previous board report. He explained that the mission of the Center is to aid in the emotional and psychological development of student on the FRC campus, and to assist student in improving their well-being, decision making, and to help them identify and use resources to achieve social, emotional, and personal success. His presentation included slides and detailed information on Standards of Practice in screening clients, anxiety and depression rates, and numbers associated with appointments, crisis, individual clients, and new clients. Mr. Maez noted that the common themes seen in students seeking counseling are stress, anxiety, suicidal ideation, family dynamics, relationship concerns, and sexuality and identity. He closed the presentation by reviewing the student events sponsored by the Wellness Center during the spring semester, and he emphasized how these gatherings lower stress and anxiety and increase student engagement on campus and within the community.

- 4) Anna Thompson, Biology Professor, and Phi-Theta-Kappa (PTK) Advisor, provided a report to the board of trustees on activities surrounding the Alpha Psi Zeta Chapter at FRC. She explained that after a successful 2020-2021 year, she felt like this year's focus needed to be placed on memberships and rebuilding especially in the Incarcerated Student Program (ISP). She stated that this break and additional time has allowed the group to already define its project for next year. Kevin Trutna thanked Anna Thompson for nominating him to receive the 2022 PTK Shirley B. Gordon Award of Distinction, and she responded that she would not be able to do what she does in PTK if not for the support she receives from Dr. Trutna.
- 5) Derek Lerch provided a report to the board of trustees on Full-Time Equivalent Student (FTES). He reported that enrollment appears to be stable with where FRC was a year ago. He added that he sees this stability as a good thing, because community colleges statewide are experiencing an approximate 10% decrease in their enrollments with one of the reasons being attributed to underrepresented populations not returning to college. Dr. Lerch stated that although enrollment is not as strong as he hoped it would be, he looks forward to the fall 2022 semester where initial enrollment reports indicate FRC is up from the previous year.
- 6) Kinderlin Hoznour, Director of the Child Development Center (CDC), summarized the California Department of Education Self Evaluation Report for 2021-2022 via Zoom. She stated that it has been a successful year in spite of the challenges presented by the Dixie Fire and COVID-19. She introduced Casey Nunn, Pre-School Teacher/Site Supervisor, and explained that Ms. Nunn is job shadowing her on Zoom to learn more about the administrative side of the program. Ms. Hoznour reported that the CDC met 100% of its Department of Social Service's contracts for the toddler grant program, and 100% of its Department of Education contracts for the fiscal year. She indicated that some of the suggestions and feedback received during a recent state review focused on upgrading playground equipment that is now outdated. She reported that the CDC served 28 children full-time this year compared to 31 the previous year.

D. Communications, Presentations, and Reports

1) Board of Trustees

Trustee Sheehan stated that he was pleased with what the board accomplished today with its approval to establish a capital reserve match account for campus construction. He indicated that there are two additional items that need the same thing done one being the residence halls (Hillside Apartments), and the Multi-Purpose Building (MPB), and that this would require a commitment as a group to be flexible enough with reserves to be able to fund the accounts when it is called for.

Morgan Avrit reported that this would be her last board meeting as student trustee and that it has been an honor to serve on the FRC board. She thanked the board members for the opportunity and its support, and she explained that she would be playing volleyball in the fall for Tennessee Southern University in Pulaski, Tennessee, on a volleyball scholarship.

Trustee McNett stated that he considered the Wildfire Restoration Symposium he attended to be a first class event with a number of experts and a diversified audience.

2) Associated Students

Morgan Avrit, on behalf of ASFRC, reported that student housing sponsored an end-of-the-year party and barbecue for students to celebrate the spring semester coming to an end

3) Academic Senate

Chris Connell, Academic Senate President, reported that it has been an interesting year for faculty starting with six or seven new hires at the beginning of the 2021-2022 year due to both retirements and replacement positions. He stated that new faculty bring new energy and innovation to the campus and even with the difficulties of COVID-19, he feels that the college would see the coming year as a turning point in terms of changes in higher education. He complimented new faculty members Nikki Grose, English, Dana Flett, Environmental Studies, and Tess Turk, Rodeo, on their energy, dedication, and accomplishments at FRC during their first year of teaching, while stating that FRC needs to prepare students not only for jobs, but also prepare them to be good thinkers to deal with the forces now at work in society. Dr. Connell also announced that this year's Book in Common would be *The Best We Could Do* an illustrated graphic novel about a family's escape after the fall of South Vietnam and the difficulties they faced building a new life in the United States.

4) Classified Senate

No Report

5) Instruction

Derek Lerch stated that as he thinks about where FRC is as a college today, in a lot of different capacities it is a moment to celebrate. He added that even with the challenges ahead, FRC has done a lot as an institution in the last year to feel good about. He noted that this year's impressive Research Symposium, the successful horse sale, and the success of FRC's athletic teams are just a few of the great things going on that are indicative of a longer term pattern of success for FRC.

6) Student Services

Carlie McCarthy, Vice-President Student Services/CSSO, supported the comments from Dr. Lerch, and she let board members know that students interviewed by Nick Maffei, Director of Marketing, Communications and Outreach, let him know how grateful they are to FRC for the student experience they had and the dedicated staff here to help students succeed. She also went over graduation details and times, and reported that FRC would be hosting all of the ninth grade students in Plumas County on Tuesday, May 24, 2022, for a Ninth Grade Navigation event to give them some exposure on what a college campus is like. Ms. McCarthy also provided some of the details on the contract renewal for TimelyMD, indicating that she is optimistic that the college will see the usage grow in FRC's student body.

7) Superintendent/President

Kevin Trutna reported that there would be a staff appreciation lunch with a Pacific-Islander themed menu provided on Wednesday, May 25, 2022, outside of the Eagle's Perch, and he extended an invitation to members of the board to attend if their schedules allow. Dr. Trutna highlighted items from his written report including his attendance at the 2022 Beach Volleyball CCCAA State Championship Tournament where FRC's team took the State Runner-Up Trophy, the FRC Foundation awarding over \$26,000 in Osher and Foundation scholarships to students, Terry Baumgartner being award Coach of the Year honors in the Golden Valley Conference, FRC student athlete Jerry Thomas being named the Most Valuable Player of the Year of the top players in the state, and the FRC baseball team hosting the Golden Valley Conference Regional Baseball Playoffs today and over the weekend. Dr. Trutna congratulated Tess Turk, Head Rodeo Coach, for achieving Western Region Coach of the Year honors in her first year, and taking nine rodeo students to compete in the National Finals Rodeo in Casper, Wyoming, beginning June 12, 2022. He also noted that Natalie Presta, Director of Information Services, successfully defended her dissertation for her doctorate in education, and Susannah Campbell, Equine Studies/Ag Instructor, completed her master's degree in Equestrian Education from William Woods University.

There being no further business, the meeting adjourned at 5:09 p.m.

KT/ch