

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

1. Call to Order:

President McNett called the Regular Meeting of the Feather River Community College District (FRCCD) Board of Trustees to order at 3:00 p.m. on Thursday, February 17, 2022, via a Zoom virtual platform.

Trustees present: McNett, Elliott, Kaznowski, Sheehan, Ware, Student Trustee Avrit
Trustees absent:

2. Agenda:

The Regular and Consent Agendas for the February 17, 2022, meeting of the FRCCD Board of Trustees held via Zoom were approved as presented, (Ware/Elliott) unanimous.

3. Items From the Public:

There were no items from the public

4. FLO Analytics – Map Consideration Hearing #2 – McKay Larrabee, Senior GIS Analyst

McKay Larrabee, Senior GIS Analyst, Flo Analytics, presented a PowerPoint presentation via Zoom entitled Map Consideration Hearing #2. The presentation included a high-level overview of the districting process covered to date, and she reviewed the process time-line, which reflected a Final Map Adoption Hearing scheduled for March 10, 2022. There was brief review of current boundaries and population deviations per area, and Ms. Larrabee indicated that board members have a lot of compromise to consider while looking at each of the criteria. She presented the Draft Map and detailed a high-level first look at what a balanced population scenario would look like. She also presented a Draft Map Alternative (Alt) that she explained detailed all of the changes that took place in and around East Quincy. There was lengthy explanation and discussion of other boundary changes, and potential changes to Draft Map Alt population blocks. Trustee Sheehan suggested an additional meeting of both the FRCCD and PUSD/PCOE board members might be helpful. President McNett paused the meeting at 4:11 p.m. for public comment, and hearing none the presentation continued. After further consideration, Kevin Trutna recommended that he and Terry Oestreich, Superintendent, Plumas Unified School District (PUSD), along with McKay Larrabee, speak prior to calling a Special Meeting so focus could be placed on specific areas that need clean up and there was consensus. President McNett requested that Kevin Trutna or Terry Oestreich contact legal counsel to ask if the Districts are locked into the March 15, 2022, Final Map Adoption date timeline.

5. Minutes:

The minutes from the January 20, 2022, meeting of the FRCCD Board of Trustees via Zoom were approved as presented, (Sheehan/Elliott) unanimous.

6. Presentation of the Independent Audit Report for the Year Ended June 30, 2021 – Kevin Trutna, Jennifer Richards, Audit Group Partner, Crowe LLP, Damien Clark, Audit Manager

Jennifer Richards, Audit Group Partner, Crowe LLP, introduced herself and Damien Clark, Audit Manager, to those on the Zoom call and she thanked the Board of Trustees for the opportunity to continue to serve the District as its independent auditor. She announced that the District received a clean audit that she would go over in more detail, but she would first have Damien Clark begin with some of the required communications. Mr. Clark reported that Crowe LLP conducted the Feather River Community College District audit virtually this year and in accordance with auditing standards generally accepted in the United States of America and those applicable to government audit standards. He also stated that no financial numbers provided by management in any of the financial statement components required changes. Mr. Clark noted that this year Crowe audited two major programs the TRiO cluster and the Education Stabilization Fund also known as the Coronavirus Aid, Relief, and Economic Security (CARES) Act, and there were no findings noted and no questions on associated costs with either program. Jennifer Richards provided an overview on new governmental accounting standard GASB 84, and answered questions from board members that had them.

7. CONSENT AGENDA:

- **Motion items**

After a question about a check payable to Healthy Rosters, Inc., appearing on the commercial warrant check register was clarified, 1) Ratification of Personnel Requisitions, 2) Ratification of Personnel Actions, 3) Payroll and Commercial Warrants, 4) Budget Transfers, 5) Budget Augmentations/Reductions, and Approval of Standard Agreement between the Feather River Community College District (DISTRICT) and the California Community Colleges Chancellor's Office (CHANCELLOR) for CHANCELLOR to act on behalf of the District for collecting through the State Franchise Tax Board's Interagency Offset Program (COTOP), outstanding student financial aid and proper non-financial obligations owed to the District, were approved as presented, (Elliott/Sheehan) unanimous.

8. REGULAR AGENDA

- **A. Motion Items**

- 1) Kevin Trutna requested Approval of Curriculum Actions. After further discussion and explanation from Derek Lerch, Vice-President Instruction/CIO, the request for Approval of Curriculum Actions, was approved as presented, (Ware/Kaznowski) unanimous.
- 2) Kevin Trutna requested Ratification of Feather River College (FRC) 2022-2023 Non-Resident Tuition Fee. He explained that lengthy discussion took place in President's Cabinet prior to the decision to set the Non-Resident Tuition Rate at \$282.00 per credit unit. He noted that after receiving additional information on what surrounding colleges are setting their rates at, he would like to amend the request to establish the rate at \$282.00 per credit unit, and reduce the amount of the 2022-2023 Non-Resident Tuition to \$269.00 per credit unit. After further discussion and explanation, the request to amend the request and establish the FRC's 2022-2023 Non-Resident Tuition Fee at \$269.00 per credit unit was approved as presented, (Kaznowski/Elliott) unanimous
- 3) Kevin Trutna requested Ratification of the Quarterly Financial Status Report, CCFS-311Q, for the Quarter ended December 31, 2021, (Q2). There being no objection or further discussion, the request for Ratification of the Quarterly Financial Status

Report, CCFS-311Q, for the Quarter ended December 31, 2021, was approved as presented, (Sheehan/Ware) unanimous.

- 4) Kevin Trutna requested Approval of BP 2431, CEO Selection. After further explanation and discussion, the request for Approval of BP 2431, CEO Selection, was approved as presented, (Sheehan/Elliott) unanimous.
- 5) Kevin Trutna requested Approval of Project Authorizations for \$12,500 and \$85,000 between Feather River College and JK Architecture Engineering for Architectural Services related to Replacement of Temporary Buildings. He explained that the project authorization for \$12,500 is for the architects to complete space inventory and update FRC's fusion system, and the larger authorization is for the Final Project Proposal (FPP), which would allow FRC to be in line should state funding become available. Dr Trutna noted that the target match for FRC's estimated local contribution is approximately \$8.7 million should the application be funded by the state. He reviewed the options for funding the local match needed by July 2024, which finalizes when the Chancellor's Office processes the FPP. Dr. Trutna reported that \$1 million dollars has been set aside from last year's budget in an account that will serve as the beginning of a fund specifically created for this purpose. After further discussion and there being no objection, the request for Approval of Project Authorization for \$12,500 and \$85,000 between Feather River College and JK Architecture Engineering for Architectural Services related to the Replacement of Temporary Buildings was approved as presented, (Sheehan/Avrit) unanimous.

B. Roll Call Items

- 1) Kevin Trutna requested Approval of Resolution #21/22-07 Approval to Appoint Morgan Turner as Representative to the Northern California Community College Self Insured Authority (NCCSIA) Joint Powers Authority (JPA), and Kevin Trutna as Alternate Representative. There being no objection or further discussion, the request for Approval of Resolution #21/22-07 Approval to Appoint Morgan Turner as Representative to the Northern California Community College Self-Insured Authority (NCCSIA) Joint Powers Authority (JPA), and Kevin Trutna as Alternate Representative was approved as presented by the following roll call vote:

Ayes:	McNett, Elliott, Kaznowski, Sheehan, Ware, Avrit
Noes:	None
Absent:	None
Abstain:	None

C. Special Items/Reports

- 1) Morgan Turner, Interim Director of Fiscal Services, presented the District's Monthly Financial Status Report as of January 31, 2022. She reported that the District has received 54% of its projected revenues and it has expended 45% of the approved budget. She explained that the Monthly Cash Flows document in the packet report was incorrect, and she replaced it with one on her shared screen that reflected \$250,000 more in projected revenues, and \$400,000 in added expenses. She explained that with that bump from property tax receipts the Beginning Fund Balance currently stands at 12 million. Kevin Trutna added that it in the month of February that the District receives the majority of its income from state apportionment or \$4.3 million.

D. Communications, Presentations, and Reports

1) Board of Trustees

John Sheehan reported that both he and Trustee Elliott have new granddaughters that they have been visiting.

Student Trustee Avrit reported that mid-terms are coming up soon and students are focusing on their studies.

2) Associated Students

No Report

3) Academic Senate

Chris Connell, Academic Senate President, reported that faculty are beginning to look at the way that FRC staffs its courses, and are reassessing some things after experimenting with scheduling. He also reported that faculty are thinking about placing some expectations into instruction and distance education and they will be working on that the rest of the semester.

4) Classified Senate

No Report

5) Instruction

Derek Lerch, Vice-President Instruction/CIO, thanked everyone for their patience as he attempted to manage the Zoom hijackers that disrupted the meeting.

6) Student Services

Carlie McCarthy, Vice-President Student Services/CSSO, reported that there are many planned activities for students as Morgan Avrit indicated, and it is exciting to be focusing on some fun and positive things like Black History Month. She explained that along with a free movie *Summer of Soul* at the Town Hall Theatre February 18-21, two FRC alumni would be holding a virtual panel on February 24, 2022 to share their stories on how they overcame adversity and found success in today's world. She also made board members aware that Andre van der Velden, Director of Financial Aid, passed away due recently after an illness and this has been sad for his colleagues on campus.

7) Superintendent/President

Kevin Trutna announced that Kris Miravalle, President, FRC Foundation joins Trustees Elliott and Sheehan in welcoming new grandchildren as her daughter Amanda Maffei and her husband Nick Maffei welcomed new son Dean. He also announced and thanked Anna Thompson, Biology Professor, and Phi Theta Kappa (PTK) Honor Society Advisor, who nominated him for the prestigious National PTK Shirley B Gordon Award of Distinction, and he is one of 13 individuals receiving the award at this year's PTK National Catalyst Conference in Denver, Colorado. He stated that the recognition is humbling, and he feels it is important to provide the students with what they need to be an honor student at FRC. Dr. Trutna touched on some of the articles in his written report including Saylor Flett, Outdoor Recreation Leadership Instructor, who obtained a boating and waterways grant for \$22,335, and Dr. Katie Desmond, Political Science Professor, and her article on meeting up with former FRC student and women's basketball player Va Draunidalo. He also talked about the Black History Month

activities and celebrations taking place, and he shared statistics from the report released by the Chancellor's Office called *The Economic Value of the California Community Colleges System*.

There being no further business, the meeting adjourned at 5:15 p.m.

KT/ch