

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

President Elliott called the regular meeting of the Feather River Community College District Board of Trustees to order at 2:05 p.m. on Thursday, December 16, 2010 at Plumas Bank Notes Department Training Room, 32 Central Avenue, Quincy, California.

Trustees present: Elliott, Schramel, Shamberger, Sheehan, West Student Trustee
Oliphant

Trustees absent:

President Elliott announced that the Board of Trustees would extend the timeframe for public comment from twenty minutes to thirty minutes due to the large amount of public comment requests he had received to speak on agenda item B1b of the Consent Agenda. He also announced that individuals would be limited to two minutes per person and that Cynthia Hall, Administrative Assistant to the Superintendent/President, would be timing individual speakers and would let them know when their time had expired.

President Elliott also announced that the Board of Trustees had met in Closed Session and that no action had been taken.

President Elliott additionally requested that the Administration of the Oath of Allegiance to the Feather River College Board of Trustees be moved to the Regular Agenda. There being no objection, the regular agenda for the December 16, 2010 meeting was approved as amended, (West/Schramel) unanimous

The minutes of the Regular Meeting held on November 18, 2010 at Feather River College Science Room 104, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (West/Shamberger) unanimous.

President Elliott announced that he had requested that Ron Taylor, Superintendent/President provide those present with an explanation of what non-renewal of a contract means. Ron Taylor stated that under the law and regulations that the institution operates under, non-renewal of a contract is not a firing or dismissal for cause. He further stated that with non-renewal, the District is looking to go in a different direction and provide services in a different manner. He also explained that like all certificated administrators, Dr. Michael Bagley, Chief Instructional Officer, has the right to retreat to a faculty position and to continue his employment with the District. Dr. Taylor further stated that the action is being considered now, in terms of timing, due to statutory timelines that must be honored.

A. ITEMS FROM THE PUBLIC

The Board of Trustees listened to thirty minutes of public comment from Feather River College students, alumni, staff, and members of the public with regards to Michael Bagley's skill as a teacher and his value to the community and institution.

B. CONSENT AGENDA

Tess Oliphant, Student Trustee, moved to have the non-renewal of Michael Bagley's contract removed from the Consent Agenda and the motion failed due to a lack of a second to the motion.

The Consent Agenda for the December 16, 2010 meeting was approved as presented, (West/Schramel), Oliphant opposed.

C. REGULAR AGENDA

*** 1. Motion Items**

Michael Bagley thanked everyone who spoke during public comment for their generous words in support of his abilities and value to Feather River College and the community.

a) Michael Bagley requested Approval of New and Revised Courses. He stated that the request for approval included changes to the existing pre-requisite and advisory form that now includes the need for the content of the course to be approved by three faculty members in the discipline. He also stated that improvements to specific areas of the Title V Course Outline document will allow for the collection of improved identifying element information on courses. Dr. Bagley further explained that Attachment C of the request reflects evidence of faculty completing work necessary to meet Student Learning Outcome and Assessment Cycle (SLOAC) recommendations on one of the Outdoor Recreation Leadership (ORL) certificates. After further discussion and there being no objection, the request for Approval of New and Revised Courses was approved as presented, (Sheehan/Shamberger) unanimous.

b) President Elliott requested discussion on election of officers for the term beginning July 1, 2011. Trustee Sheehan nominated and made a motion that Bill Elliott be elected to the role of President of the Board of Trustees, (Sheehan/West) unanimous. Trustee Schramel nominated and made a motion that John Sheehan be elected to the role of Vice-President of the Board of Trustees, (Schramel/Shamberger) unanimous.

Administration of the Oath of Allegiance

Ron Taylor administered the Oath of Allegiance to Mr. Bill Elliott, Trustee District II, Mr. John Schramel, Trustee District IV, Mr. Doug Shamberger, Trustee District V, and Ms. Leah West, Trustee District I.

3. Special Items/Reports

- a) Jim Scoubes, Chief Financial Officer, presented the District's Monthly Financial Status Report as of November 30 2010. He reported that current year revenues total \$2,689,153 and that expenditures amounted to \$4,495,335 or 35 percent of the annual budget. Mr. Scoubes also reported that the District continues to receive monthly apportionment from the State of California and that property tax revenues should be received by December 31, 2010. He also reminded the Board that apportionment deferrals will begin again in January 2011 and the amount of the deferral will be approximately \$1,000,000 for the District. Mr. Scoubes additionally reported that he remains in discussions with Umpqua Bank regarding a loan to the District and that the bank is in the process of structuring a line of credit for the College should it become necessary. He also noted that the Tax Revenue Anticipation Note (TRAN), pooled resource funding that community college districts have access to and need to repay, will also be available in the next sixty days.

- b) Michael Bagley provided the Board of Trustees and others present with an update and report on the accreditation self-study and related processes. He distributed an accreditation update handout to Board members that included information and expectations on the accreditation self-study cycle, selected important next steps, copies of the last three accreditation update newsletters, and a flow-chart reflecting self-study assignments for phase one of the self-study. He also noted that it is an important part of the self-study process and accreditation standards that members of the Board of Trustees be kept abreast on accreditation and be able to participate in the process. Dr. Bagley also reported that the institution had just experienced a successful accreditation follow-up site visit in November and that the initial team report outlining the findings and recommendations of the visiting team was positive. Dr. Bagley reported that it is his goal to have a complete self-study draft available for the Board of Trustees to review in December 2011 and he noted that a helpful book entitled, Making the Grade is recommended reading for Board members to help them better understand how they can serve in the accreditation process. President Elliott requested information on when the College would be notified whether or not they have been removed from warning status and Dr. Bagley replied that he anticipates receiving notification in January 2011 or at the latest early February.

- c) Nick Boyd, Director of Facilities provided a report to the Board of Trustees on capital outlay improvements at the Feather River College Residence Halls. He reported that \$10,212 has been expended to date on the improvements to the facility that include a remodeling of room 109, and continuing work on rooms 413, 414, 415, 416. He also reported that he anticipates these rooms will be available to rent to students at the beginning of the spring 2011 term. Mr. Boyd also stated that room 210, which required more repair work than the other rooms,

will be available later on during the spring term. Trustee Sheehan requested information on how the new roofs at the residence halls were holding up now that there has been significant rain and Mr. Boyd reported that there have been no problems with any type of leakage and that he is pleased with the quality of the work that was done.

- d) Lisa Kelly, Interim Associate Dean of Student Services, introduced Lori Bergum, Director of Student Support Services/TRiO who provided a report to the Board of Trustees on the federally-funded program that motivates and supports students from disadvantaged backgrounds. Ms. Bergum introduced her support staff that included Beth Reid, TRiO/SSS Advisor, and Josh White, SSS Advisor and Assistant Football Coach who were both present and she noted later in her report that Gretchen Baumgartner, Instructional Program Specialist, SSS/TRiO was also a member of the department's support staff who was unable to attend the meeting. Ms. Bergum also distributed a handout that provided the Board of Trustees with information on the program that included background, as well as budget and scholarship information and she added that through the grant 160 students are provided with services ranging from academic advising, tutoring and supplemental education, to career advising, financial literacy, skills workshops, university tours, and cultural events. Trustee Sheehan requested information on whether or not SSS staff members work with the parents of students on completing the complex Free Application for Federal Student Aid (FAFSA) and Ms. Bergum and Ms. Reid both replied that much of the information is protected under federal privacy regulations but that they are willing to assist parents with the permission and presence of the student.

4. Communications, Presentations, and Reports

a) Board of Trustees

Trustee Sheehan stated that he wanted to be sure that Lisa Kelly and Michael Bagley both work in good faith to keep the Bagley family located within the community and that everyone involved work towards a solution that will provide security for the Bagley family while still meeting the needs of the College.

Trustee Shamberger extended his thanks to Michael Bagley and the graphics department at the College for printing the flyers and programs for the recent Chester Community Chorus concerts.

Trustee West stated that she echoed the thoughts of Trustee Sheehan with regards to the proposed reorganizational structure of the College.

b) Associated Students

Demonshay Scipio, ASFRC President, thanked the staff and coaches that have contributed so much to his success at Feather River College. He noted that he will be attending Coastal Carolina University during the next semester

and that he plans to major in graphic design with the eventual goal of attending Morehouse College in Atlanta for his graduate degree. Mr. Scipio also stated that incoming ASFRC President Elect, Will Denison, has a long list of projects, activities, and events that he will be placing on the calendar for students to participate in during the spring semester. President Elliott thanked Mr. Scipio for his comments and participation as ASFRC President and wished him well in all his future endeavors.

c) Academic Senate

Tom Davis, Academic Senate President, stated that the last two meetings of the Academic Senate have primarily be spent on job descriptions for the Anthropology/Sociology position and the Office Technology position that will replace Judith Andrews when she retires as Administrative Office Management instructor. He also stated that invariably during discussions about job descriptions affordability is also an issue and that these discussions caused him to look back at the campus telephone directory from August 2000 and compare it to the telephone directory for fall 2010. He stated that he wanted the Board of Trustees to know that he found that during August 2000 there were 29 full-time faculty listed on the campus directory with three of these being counselors, two being full-time individual sport coaches, and one full-time faculty in the position of library director. Mr. Davis also reported that in contrast to these numbers, the fall 2010 campus directory reflected 25 full-time faculty with none of these being counselors, six being intercollegiate sports coaches, and one full-time faculty in the position of library director. He further stated that the increase in intercollegiate sports coaches is understandable as the Board had previously approved a 2001 Strategic Plan that would attempt to maximize full-time enrollment through athletic programs. He added that what concerned him is that one would anticipate that if you increase enrollment by fifty percent there would be somewhat of an increase in the number of full-time faculty as the demands of the breadth and depth of the curriculum would be obvious, but instead the District, in his opinion, is going in the wrong direction. In closing comments, Mr. Davis stated that in future budget deliberations rather than approaching the concept of hiring faculty if it is affordable, he would suggest that the District put faculty into the budget first and then decide if it can afford other things.

d) Classified Senate

Connie Litz, Classified Senate President, indicated that she would let Lori Bergum's SSS/TRiO Program report serve as the report from the Classified Senate and that she would yield her time for other concerns of the Board. She also noted that Lori Bergum also holds the position of Vice-President of the Classified Senate.

e) Instruction

Michael Bagley reported that with the help of Brian Murphy, Coordinator of Institutional Research and Planning and Bryon Hughes, Instructional Scheduler, he was able to gather together enrollment data that might be of interest to the Board. He noted that at a point in time thirty-four days prior to the beginning of the spring 2010 semester the total duplicated head count

stood at 3,605. He also stated that in looking at numbers for the same point in time prior to the beginning of the spring 2011 semester, the duplicated head count is projected to be 4,113 students reflecting an increase of fourteen percent. There was further discussion of the information, and Dr. Bagley noted that everyone agrees that the institution is serving more students with less resources. He also stated that he wanted to thank every person who had taken the time to write a letter, make a telephone call, or send an email in support of his efforts and his position as Chief Instructional Officer. He also thanked the Board of Trustees for listening to public comments and considering all of the information presented and that he was confident that good thoughts remain for him with regards to his future. He also noted that he has respect for the decision that the Board of Trustees made with regards to what is best for the College although he doesn't necessarily agree with it.

f) Student Services

Lisa Kelly, Interim Associate Dean of Student Services stated that she has enjoyed her involvement as a colleague of Dr. Michael Bagley and that his primary objective has always been to advocate for the students. Dr. Kelly reported that it has been a challenging semester for Student Services with increased incidents involving student conduct and sexual assault. She also reported that these incidents have been addressed in a global way by the Office of Student Services by increasing awareness and promoting awareness on campus while working collaboratively with community partners including the Department of Social Services, law enforcement, and other advocates. Dr. Kelly also reported that Student Services has also been involved in the recruitment process for the permanent position of the Residence Halls Manager while Sarah Ritchie, Head Volleyball Coach, is filling the interim position. She also reported that work is ongoing to develop a program of community education and that she looks forward to being able to offer life-long learning opportunities to communities served by the District. In closing comments, Dr. Kelly reported that a schedule of summer programs is being created to hopefully book into the residence halls and that participants in the Upward Bound and Talent Search Programs will return this year and utilize the facility for their housing needs.

g) Superintendent/President

Ron Taylor stated that he wanted to place special recognition on the organizers of the Kaleidoscope event recently held at the Town Hall Theatre. He also stated that Students in Free Enterprise (SIFE), Associated Students of Feather River College (ASFRC), the Diversity Club, Drama Club, Michael Bagley and Amy Schulz had all exerted a huge and successful effort in terms of reaching out to the community and putting something on that had special meaning. Dr. Taylor also stated that he would be providing the bulk of the budget news at the January Board of Trustees meeting and that during Governor Elect Jerry Brown's recent meeting, the outlines of what is to come in terms of a budget began to be seen, and will be more concrete next month.

There being no further business, the meeting was adjourned to the Foundation Board meeting at 3:30 p.m.

President Elliott reconvened the Board of Trustees' meeting at 4:41 p.m. There being no further business, the meeting was adjourned at 4:42 p.m.

RT/ch