

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

President Elliott called the Regular Meeting of the Feather River Community College District Board of Trustees to order at 3:02 p.m. on Thursday, July 19, 2012 at Feather River College, Learning Resource Center Room #105, 570 Golden Eagle Avenue, Quincy, California.

President Elliott announced that the Board of Trustees had met in Closed Session and taken action to select Dr. Kevin Trutna to serve as interim Superintendent/President of Feather River College pending final contract negotiations.

Trustees present: Elliott, Schramel, Sheehan, Ware, West, Student Trustee Davis
Trustees absent:

The regular and consent agendas for the July 19, 2012 meeting at Feather River College, Learning Resource Center Room #105, 570 Golden Eagle Avenue, Quincy, California 95971 were approved as presented, (Sheehan/Schramel) unanimous.

The minutes of the Regular Meeting held June 21, 2012 at Feather River College Learning Resource Center Room #105, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (West/Schramel) unanimous, (Sheehan abstaining).

A. ITEMS FROM THE PUBLIC

None

B. CONSENT AGENDA

Personnel Requisitions, Personnel Actions, Payroll and Commercial Warrants, Budget Transfers, Budget Augmentations and Reductions, and the Ratification of Agreement between Feather River Community College District and Victoria Shea to provide Horse Grazing Rights on Chandler Road in Plumas County were approved as presented, (Sheehan/Ware) unanimous.

C. REGULAR AGENDA

*** 1. Motion Items**

a) David Burris, Director of Human Resources/EEO requested Approval of Contract with Professional Personnel Leasing, Inc. (PPL). Mr. Burris introduced PPL representatives Mr. Guy Lease and Mr. Ben Duran who were present and he indicated that they would be providing a presentation on how PPL would be assisting the College through the search process for a permanent Superintendent/President for the District. Mr. Lease and Mr. Duran both provided an overview of their professional backgrounds and the services

and processes involved with an approval of the PPL proposal including a search timeline of approximately five months, recruitment of candidates, sample announcements, candidate characteristics, search committee composition, review of applications, and preliminary and final candidate reference verifications, etc. After further discussion and there being no objection, the request for Approval of Contract with Professional Personnel Leasing, Inc. (PPL) was approved as presented, (Sheehan/Schramel) unanimous. President Elliott, at the request of Trustee Sheehan explained that the composition of the search committee for the permanent Superintendent/President position would include two members of the faculty to be recommended by the Academic Senate, two classified representatives, one that could include a confidential employee or supervisor, to be recommended by the Classified Senate, two administrators to be recommended by members of President's Staff, one student, one representative from the Foundation, one trustee, and an EEO. Trustee Sheehan also noted that members of the Board have also discussed and are recommending that one member of the adjunct or associate faculty be included in the composition of the search committee and Chris Connell, Academic Senate President Elect agreed that this was a good idea. Trustee Sheehan also recommended that the members of the search committee be identified by Institutional Day or as soon as possible thereafter and be confirmed by the next Board meeting.

b) Derek Lerch, Dean of Instruction/CIO Interim, requested Approval of 2012-2015 Collective Bargaining Agreement between Feather River College and Feather River Federation of Teachers Associate Faculty Chapter AFT/CFT AFL-CIO. He provided an overview of the negotiation process and reviewed the July 5, 2012 memorandum to the Board of Trustees that summarized the significant changes to the content of the agreement that included clarification of practices, the streamlining of processes, and the updating of associate faculty responsibilities. After further discussion that included comments from Mick Presnell, Associate Faculty Union President, the request for Approval of 2012-2015 Collective Bargaining Agreement between Feather River College and Feather River Federation of Teachers Associate Faculty Chapter AFT/CFT AFI/CIO was approved as presented, (West/Sheehan) unanimous.

c) Jim Scoubes, Chief Financial Officer, requested Approval of Plumas Bank and Bank of America Signatories as of July 19, 2012. After further discussion and there being no objection, the request for Approval of Plumas Bank and Bank of America Signatories as of July 19, 2012 was approved as presented, (Schramel/Ware) unanimous.

d) Ron Taylor, Superintendent/President, requested Approval to Appoint Acting Superintendent/President. He indicated that the College needs an acting Superintendent/President to convene meetings and administrate over the College while the process for the interim candidate is completed and he recommended that the Board of Trustees select Dr. Karen Pierson, Chief Student Services Officers to serve in the role up to the point that negotiations conclude with the interim Superintendent/President. There being no objection or further discussion, the recommendation to select Dr. Karen Pierson as

Acting Superintendent/President was approved as presented, (Sheehan/West) unanimous.

*** 2. Roll Call Items**

a) Karen Pierson requested Approval of Resolution #12/13-01 – Approval of Agreement with the California Department of Education to Provide Child Care and Development Services effective July 1, 2012 through June 30, 2013. After further discussion and there being no objection, the request for Approval of Resolution #12/13-01 – Approval of Agreement with the California Department of Education to Provide Child Care and Development Services effective July 1, 2012 was approved as presented.

Ayes: Elliott, Schramel, Sheehan, Ware, West, Student Trustee
Davis
Noes: None
Absent: None
Abstain: None

b) Karen Pierson requested Approval of Resolution #12/13-02 – Approval of 2012-2013 General Child Development Contract. There being no objection or further discussion, the request for Approval of Resolution #12/13-02 – Approval of 2012-2013 General Child Development Contract was approved as presented.

Ayes: Elliott, Schramel, Sheehan, Ware, West, Student Trustee
Davis
Noes: None
Absent: None
Abstain: None

3. Special Items/Reports

a) Jim Scoubes presented the District's Quarterly Financial Status Report as of June 30, 2012. He commented that the report was generated as of July 2, 2012 and reflected a point in time that has changed due to factors such as the calculation of the 50% law and changes to the beginning fund balance. Mr. Scoubes reviewed the Unrestricted General Fund Summary reporting that revenues for the period totaled \$9,299,618 using \$725,950 of beginning fund balance and that revenues are now estimated to be \$12,307,000. He also reported that expenditures as of July 2, 2012 totaled \$11,716,240 and that this amount is now estimated to be approximately \$12,037,774. Mr. Scoubes additionally reported that revenues exceeded expenditures for the year by approximately \$250,000 and that the District's 50% law calculations came in at 50.658%. There was further discussion of the budget information and the impact of the November tax initiative if it didn't pass and Mr. Scoubes stated that non passage of the initiative would mean a workload reduction of approximately \$533,240 for the District. In closing comments on his report,

Mr. Scoubes noted that credit cards for employees Tom Davis and Ron Taylor have been or will be canceled or deactivated.

- b) Amy Schulz, Director of Students in Free Enterprise (SIFE) provided a PowerPoint presentation to the Board of Trustees and others present on the Business Entrepreneurship Center. Dr. Taylor noted that Ms. Schulz directs various grants on behalf of the District in addition to her responsibilities as Director of SIFE. Ms. Schulz's report on the Business & Entrepreneurship Center (BEC) Program focused on the origin of the BEC initiative, how it serves its region through strength, assistance, and expansion, the BEC at Feather River College (FRC) and FRC sectors, a listing of some of the BEC partners, strengthening and assisting youth entrepreneurship, a program called FRC Best Practice where students assist and increase the digital presence of rural small businesses, and expanding FRC courses and cross curricular certificates. Ms. Schulz's report also covered the recent awards ceremony for local entrepreneurs, the importance of a vibrant arts community, a video where local entrepreneurs described the benefits of SIFE, and the opportunities that the incoming broadband will provide to the community and its entrepreneurs.

4. Communications, Presentations, and Reports

- a) **Board of Trustees**

Trustee Ware reported that interviews are currently taking place for a new chief executive officer at Seneca Hospital. Student Trustee Davis reported that ASFRC is working on developing a new student sticker that if purchased will allow students entrance into all athletic sporting events. Trustee West wished Dr. Taylor the best at Merced College. Trustee Sheehan reported that Secure Rural Schools funding has been reauthorized and was funded at about 90 percent or approximately \$250,000. President Elliott expressed his appreciation to Dr. Taylor for his professionalism and leadership during some difficult times at Feather River College.

- b) **Associated Students**

No Report

- c) **Academic Senate**

Chris Connell, Academic Senate President Elect, reported that this is the time when members of the faculty begin to turn their attention to their fall classes. He also thanked Dr. Taylor for his leadership over the last four years.

- d) **Classified Senate**

Connie Litz, Classified Senate President, reported that most members of the classified staff are busy participating in search committees. She also thanked Dr. Taylor on behalf of the Classified Senate for assisting the unit in becoming more equal in its representation at the College over the last four years.

e) **Instruction**

Derek Lerch reported that the College's accreditation has been reaffirmed and that a follow up report is due to the Accrediting Commission for Community and Junior Colleges (ACCJC) on March 15, 2013 showing progress on recommendations or completion of recommendations. He also reported that it is his goal to have a draft of the follow-up report to the Board of Trustees in December and he added that there is an equally important upcoming report due to the same agency related to the assessment of student learning in the classrooms, degrees, and other service areas. Dr. Lerch additionally reported that the enrollment level for 2011-2012 ended up being 1,622 which is good news. He added that enrollment numbers for the next year will be tricky in some ways because although levels right now are fairly static, the District started last year with a shortfall that needed to be made up and the outcome of the November tax initiative makes enrollment target goals uncertain at this time. Dr. Lerch also provided an update on the college catalog and acknowledged those who participated in developing an improved product.

f) **Student Services**

Karen Pierson reported that it's been the College's pleasure to host younger students on campus this summer as part of the Upward Bound and Educational Talent Search programs and that these activities provide a summer camp like atmosphere on campus. She also reported that the counseling and advising department is in the process of transitioning to a completely new staff and this combined with other new departmental hires provides the opportunity to review processes and look at the institution's goals for students. Dr. Pierson also reported that upcoming events in August include new student orientation, FRC night, and recruitment for participation in the Community Host Program. She additionally reported that a small committee has been working on revitalizing and improving the website including new plugins, graphic design, and possibly a new logo. Dr. Pierson added that housing is full and that tripling students by agreement in two bedroom apartments is being utilized and that the College is partnering with local motels to be sure there is room for students. Trustee Sheehan requested a monthly report on housing so that the need can be assessed by the Board and he added that he wanted to be sure Dr. Pierson has all the assistance necessary and that no premature steps would be taken to contract with local entities on housing without further Board discussion. Dr. Pierson responded to the comment by stating that there are no plans to enter into any contractual agreements at this time. In closing comments on her report, Dr. Pierson added that in partnership with the local Chamber of Commerce she is organizing the Plumas County Fair Parade and if anyone is interested in being a judge for the parade to please let her know.

g) **Superintendent/President**

Ron Taylor reminded Trustees Ware and Sheehan that their trustee seats are up for election this year and he encouraged them to file their paperwork before the August 10, 2012 deadline. Dr. Taylor also stated

that he felt profoundly grateful to the staff, faculty, administrators, students and Board of Trustees for their support as Superintendent/President of Feather River College and he added that he had learned a great deal and grown personally from the experience.

There being no further business, the meeting was adjourned at 4:49 p.m.

RT/ch