

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

Vice-President Elliott called the regular meeting of the Feather River Community College District Board of Trustees to order at 3:28 p.m. on Thursday, March 20, 2008 at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, CA.

Trustees present: Elliott, Marshall, Schramel, Sheehan, Student Trustee Sandlin
Trustees absent: Burkey

Vice-President Elliott reported that the Board of Trustees had met in closed session and that no action had been taken.

The regular and consent agendas for the March 20, 2008 meeting at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Schramel/Sheehan) unanimous.

The minutes of the regular meeting held on February 28, 2008 at Feather River College, Science 104 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Sheehan/Schramel) unanimous.

A. ITEMS FROM THE PUBLIC

None

B. CONSENT AGENDA

Personnel Actions, Payroll and Commercial Warrants, Budget Transfers and Budget Augmentations and Reductions were approved as presented, (Sheehan/Schramel) unanimous.

C. REGULAR AGENDA

*** 1. Motion Items**

a) Dianne Lipscomb, Art Instructor, requested Approval of Donated Equipment to the Art Program. She stated that she has been approached by local community members Pat Ball and Herschel Beail about donating a new silk screen printing press, photocopier, and jewelry making studio equipment that includes a kiln, raw metals, and tools and molds for casting. Ms.

Lipscomb stated that these donations would allow a variety of additional art classes to be offered and she requested Board approval. Student Trustee Sandlin requested information as to whether or not students outside the art program would have access to use of the donated items, and Ms. Lipscomb replied that if there were available staffing to supervise the students use of the equipment this could be arranged. Trustee Sheehan requested information about where the donated items would be stored, and Ms. Lipscomb replied that Nick Boyd, Director of Facilities, has given approval for the items to be stored in the loft at the Vocational Technical building on the lower campus. Trustee Sheehan stated that although he was in favor of accepting the donation, he did not want the equipment precluding any space that might be utilized for the Longboard Ski Construction class taught each fall in the same building. After further discussion, it was agreed that the classes would not interfere with one another and the request for Approval of Donated Equipment to the Art Program was approved as presented, (Sheehan/Marshall) unanimous.

b) Michael Bagley, Chief Instructional Officer, requested approval of tenure for Dr. Darla DeRuiter, Environmental Studies and Outdoor Recreation Leadership Instructor, Ms. Anna Thompson, Biology Instructor, and Ms. Dianne Lipscomb, Art Instructor. He stated that all three faculty members have completed all of the requirements for tenure and have been recommended for tenure by their respective tenure committees, the Chief Instructional Officer, and the Superintendent/President. Dr. Bagley provided Board members present with copies of administrative and peer evaluation summaries on all three candidates for tenure, and Dr. Chris Connell, Academic Senate President, stated that all three candidates have exceeded expectations in their dedication, classroom organization, and concern for students. There being no objection or further discussion, the request for Approval of Tenure for Dr. Darla DeRuiter, Anna Thomson, and Dianne Lipscomb commencing with the FY 09 academic year was approved as presented, (Sheehan/Schramel) unanimous

c) Susan Carroll, Superintendent/President, requested Approval of Revised Board Policy BP 3500, Campus Safety. She stated the policy was previously approved in 2004, and that it has been updated to reflect that the campus safety plan complies with the Clery Act. Trustee Elliott requested information on the Clery Act, and Cameron Abbott, Director, Human Resources explained that the Clery Act is a Federal mandate that requires, among other things, that colleges report annually on crimes committed on or adjacent to college campuses. There being no objection, the request for Approval of Revised Board Policy BP 3500, Campus Safety, was approved as presented, (Schramel/Sandlin) unanimous

d) Jim Scoubes, Chief Financial Officer, requested Ratification of Quarterly Financial Status Report, CCFS-311Q for the Quarter Ended December 31, 2007 (Q2). He stated that the report is due within 45 days of the end of the quarter and was filed on February 28, 2008. There being no objection, the request for Ratification of the Quarterly Financial Status Report, CCFS-311Q

for the Quarter Ended December 31, 2007, (Q2) was approved as presented, (Sheehan/Schramel) unanimous

* **2. Roll Call Items**

None

3. Special Items/Reports

- a) Jim Scoubes presented the District's Monthly Financial Report as of February 29, 2008. He reported that revenues and expenditures remain within Board-approved budget. Trustee Elliott requested information as to any updates that have been received regarding the State budget. Dr. Carroll stated that the budget situation is being carefully monitored, and that there has been notification received that there will be an \$84.4 million dollar cut in current revenues to community colleges from the State due to a property tax shortfall. She added that this shortfall will result in mid-year budget reductions, but that the college has not yet been notified exactly how this will affect the institution.
- b) Trustee Elliott announced that Trustee Bob Marshall has found it necessary to resign his position as Feather River College Trustee, District One, to devote more time to his employment and other responsibilities. He stated that after advertising the notice for provisional appointment for the position, the District has received two applications and letters of interest. Trustee Elliott reported that Mr. Rob Brandt and Ms. Leah West have requested to be considered for the appointment, and that prior to the next meeting interviews will be scheduled for both individuals. Trustee Marshall stated that it has been a pleasure to work with Dr. Carroll and other members of the Board and that he remains proud of the work that has been accomplished throughout the years that he has been a trustee.
- c) Gina Rogers, Interim Director of Talent Search, provided those present with a PowerPoint presentation on the Educational Talent Search program. Information in the presentation included an overview of the grant, ETS staff, program highlights, and the impact of the grant on area students. Ms. Rogers stated that the grant aims to identify 600 students per year in grades six through twelve and assist them in pursuing higher education. Trustee Sheehan recommended that the information provided by Ms. Rogers be shared with the Plumas County Office of Education as he felt its importance would be of value.
- d) Michael Bagley provided the Board with an update on the Incarcerated Student Program and the growth potential involved if class offerings were increased to this student population. He introduced Sally Donovan, Administrative Coordinator for the ISP, and Dr. Joan Parkin, Academic Coordinator, and Ms. Donovan provided a status report on

the current offerings at the California Correctional Center in Susanville and an overview of proposed offerings at the Chowchilla's Women's Correctional Center. Dr. Bagley also provided the Board with a summary of course costing for an initial cohort should it be offered to the Chowchilla facility. Trustee Sheehan commended those involved with the program, but cautioned staff against becoming too dependent on such apportionment as the Chancellor's Office could decide at some point to discontinue funding this type of enrollment.

- e) Nick Boyd, Director of Facilities, provided a report to the Board related to the current status of the college's Emergency Preparedness coordination with local law enforcement and recent staff training provided by the Chancellor's Office. He stated a campus-wide risk assessment of Feather River College has been completed and submitted to the Chancellor's Office, and National Incident Management System training has been provided to applicable personnel. Trustee Elliott requested information regarding the incorporation of the Feather River College Residence Halls into the training, and Mr. Boyd replied that at this time training will be focused on the main campus with residential housing to follow at a later date. Trustee Elliott requested regular updates on the status of the progress in the area of Emergency Preparedness.
- f) Cameron Abbott reported on the status of the search process for Superintendent/President. He stated the hiring committee has met and reviewed the applications for the position, and he announced that thirty-eight applicants had applied for consideration. Mr. Abbott stated that first round interviews would be conducted on the 14th, 15th, and 16th of April and that through that process three to five finalists would be identified for presentation to the Board in May. He also stated that target dates for Board interviews of the top candidates are tentatively scheduled for May 5th, 6th and 7th and would follow with community meetings and the announcement of the top candidate at the June 2008 Board meeting.

4. Communications, Presentations, and Reports

a) Trustee Reports

Student Trustee Sandlin announced that she had received official notice of her acceptance to University of California at Davis.

Trustee Elliott stated that he had recently reviewed statistical data on the percentage of local high school students who are attending Feather River College and he was impressed with the numbers. Dr. Carroll attributed much of this success to Gina Rogers, Sarah Christensen, and the Educational Talent Search Program that the Board had just received a report on.

b) Associated Students

No Report

c) Academic Senate

Chris Connell stated that the report regarding Faculty Flex and student preparation presented by Dianne Lipscomb at the February meeting of the Board had resulted in dialog with student government and that through these discussions a working group will be formed to address the issue. He also reported that the next flex day in April would be utilized to work on a values statement for the faculty.

d) Classified Senate

Jamie Meiners, Classified Senate President, stated that per the Board's request, minutes from Classified Senate meetings will be made available at the April Board of Trustee's meeting.

e) Instruction

Michael Bagley reported that the Sierra Nevada Conservancy has awarded a \$70,000 grant to the Hatchery program, and that the Chancellors' Office has awarded the Allied Health Program a grant of over \$50,000 to connect the videoconferencing of instruction from the Zygner Allied Health Building to students in the Fall River Mills Nursing Program and local hospitals.

f) Student Services

Dennis Bailey-Fougner, Chief Student Services Officer acknowledged Edgar Vargas, ASFRC Coordinator, and his work coordinating the Multi-Cultural event that took place on Wednesday, March 19th. He stated students and staff enjoyed the food and dance that were involved with the event. Mr. Bailey-Fougner also reported that the Board of Governors is currently involved with the issue of text book costs and how the high costs are affecting students' ability to attend school. He stated that, in past years, the campus EOPS Program that assists lower income students with the costs of books needed \$50,000 annually to assist qualified students and that in the 07-08 year these costs increased to \$85,000. Bailey-Fougner also reported that the National Student Financial Aid Administrator's Association has advised him that due to the current economic situation, many banks are no longer offering student loans and that this could become an issue as many students attempt to finance their education and housing costs.

g) Superintendent/President

Dr. Carroll stated that she had received an encouraging letter from Mr. David Wade, a real estate developer in the Portola area, indicating that a Woodbridge Community Development is in the planning stages. She also stated the letter extended an invitation to the college to play a role and become involved as the development progresses. She reported that she has responded to the letter indicating the college would welcome an interactive role in the community development and that she would provide further reports to the Board as they are received from Mr. Wade.

Dr. Carroll also stated she wanted to clarify that the college has had an Emergency Preparedness Plan in place for some time because it is required by the State and that there has been a very low incidence of crime on the Feather River College campus. She added that the NIMS training requirement has only been put into place by the Chancellor's Office recently and that they have provided the funding that has allowed the college to send staff for the training.

Dr. Carroll reported that she would be out of the area for the scheduled May 15, 2008 Board meeting, and she asked Board members if they would prefer to schedule the meeting for another date. After further discussion, it was determined that May 22, 2008 would tentatively accommodate everyone's attendance and allow additional time for the hiring committee for the Superintendent/President's position to complete their responsibilities.

There being no further business, the meeting was adjourned at 5:15 p.m.

SC/ch