

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

Vice-President Elliott called the regular meeting of the Feather River Community College District Board of Trustees to order at 3:02 p.m. on Monday, January 28, 2008 at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, CA.

Trustees present: Elliott, Schramel, Sheehan, Student Trustee Sandlin
Trustees absent: Burkey, Marshall

The regular and consent agendas for the January 28, 2008 meeting at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Schramel/Sheehan) unanimous.

Dr. Carroll requested that the Presentation of the Independent Audit Report for the Year Ended June 30, 2007, Item C3b under Reports and Presentations be presented prior to the Regular Agenda. She stated that Tina Tries, Partner, Perry Smith LLP Accountants, was present to give the Board her report, but that due to inclement weather and another commitment she would appreciate the additional time to travel. There being no objection, the agenda for the January 28, 2008 meeting was approved as modified, (Schramel/Sheehan) unanimous.

The minutes of the regular meeting held on December 12, 2007 at Feather River College, Zygnier Allied Health Building, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Sheehan/Schramel) unanimous.

A. ITEMS FROM THE PUBLIC

None

B. CONSENT AGENDA

Personnel Actions, Payroll and Commercial Warrants, Budget Transfers and Budget Augmentations and Reductions were approved as presented, (Schramel/Sheehan) unanimous.

Independent Audit Report – Tina Tries, Perry Smith LLP Accountants

Tina Tries, Partner with Perry Smith LLP Accountants, presented the independent audit report for Feather River College for the year ended June

30, 2007. She reported that, overall, the audit documented that Feather River College remains in compliance with Government Auditing Standards and that its accounting principles are generally accepted in the United States. She provided those present with a brief overview of information contained in the report including financial statements that reflected an increase in net assets of \$181,000. Ms. Tries also reported on the Status of Prior Year Findings and Recommendations. She indicated the audit report still reflects three areas in which the District has not taken steps to implement necessary improvements. Ms. Tries concluded her report with information that a new suite of standards is being implemented by the American Institute of Certified Public Accountants that require increased internal controls for next year's audit, and increased responsibilities for auditors and district employees.

C. REGULAR AGENDA

*** 1. Motion Items**

a) Susan Carroll, Superintendent/President, requested approval of new and revised board policies, BP 7110 Delegation of Authority, and BP 7130 Compensation. She stated that the revisions in both policies involved minor changes, and that they had been approved by Cabinet on January 15, 2008. There being no objection, BP 7110 Delegation of Authority, and BP 7130 Compensation were approved as presented, (Sheehan/Schramel) unanimous.

b) Zachary Parks, Hatchery Director, requested approval of Grant Application to Sierra Nevada Conservancy – Site Improvement. He stated that the grant application for \$70,000 in grant funds could be utilized to complete the installation of systems that will facilitate fish reproduction to mimic the genetic makeup of native populations, and improve the efficiency and operations at the hatchery as well as lower the production cost per fish. There being no objection, the request to approved Grant Application to Sierra Nevada Conservancy – Site Improvement was approved as presented, (Sheehan/Schramel) unanimous.

c) Zachary Parks requested approval of Grant Application to Sierra Nevada Conservancy – Education and Tourism. He stated that the grant application for \$49,750 could be used to build internal capacity for the hatchery, support Project FISH (a youth mentoring environmental education program), and support outreach activities of the program to assist in increasing tourism through year-round events. Trustee Sheehan directed the Superintendent/President to approve future conservancy grant applications on behalf of the Board. He additionally requested that such grants be reported to the Board as information only. There being no objection, the request to approve Grant Application to Sierra Nevada Conservancy – Education and Tourism was approved as presented, (Sheehan/Schramel) unanimous.

d) Jim Scoubes, Chief Financial Officer, requested approval of the 2007/08 Non-Resident Tuition Fee. He stated that based upon the average non-

resident tuition fee charged by community colleges in northern California, it was recommended that the 2007/08 non-resident tuition fee at Feather River College be approved at the rate of \$180 per credit. Trustee Sheehan requested information on how the approval of this request would affect non-resident tuition for students who enroll at Feather River Fitness, and Mr. Scoubes stated that a non-resident student would continue to be charged the Board approved rate of \$180.00 per credit unit. There being no objection or further discussion, the request to approve the 2007/08 Non-Resident Tuition Fee was approved as presented, (Sheehan/Schramel) unanimous.

e) Jim Scoubes requested Ratification of the Quarterly Financial Status Report, CCFS-311Q for the quarter ended September 30, 2007. He stated that the report reflects the overall financial strength of the college, and also reflects the required reserve amount to the general fund. There being no objection, the request for Ratification of the Quarterly Financial Status Report, CCFS-311Q was approved as presented, (Sheehan/Schramel) unanimous.

f) Michael Bagley, Chief Instructional Officer, and Chris Connell, Academic Senate President, requested Approval of Full-Time, Tenure Track Faculty Positions for Men's and Women's Soccer, Baseball, and Women's Basketball. Dr. Bagley stated that the Academic Senate had discussed and reviewed the three positions, and that their recommendation was to approve them. Dr. Connell stated that the recommendation for approval of full-time, tenure track faculty positions for men's and women's soccer, women's basketball, and men's baseball was based upon a thorough and lengthy discussion by faculty and two motions that were passed by the Academic Senate: 1) that the three positions were approved by the Academic Senate as faculty positions to be filled, and 2) that the hires of the current coaching faculty in the three positions were consistent with the college's hiring policy and procedure for full-time tenure track faculty. He further stated that this action would not set a precedent. There being no objection, the request to Approve Full-Time, Tenure Track Faculty Positions beginning FY 09 for Soccer, Baseball, and Women's Basketball was approved as presented, (Sheehan/Schramel) unanimous.

g) Michael Bagley and Chris Connell requested Approval to Hire Haley White as Full-Time, Tenure Track Faculty. Ms. White was present, and she stated that she grew up in the area of Reno, Nevada, received her undergraduate degree at Humboldt State University, and her graduate degree at Eastern New Mexico University. She added she has been impressed with faculty and staff and Feather River College, and that she is looking forward to a long relationship coaching basketball. There being no objection or further discussion, the request to Approve the Hire of Haley White as Full-Time, Tenure Track Faculty Member and Head Coach for Women's Basketball, beginning FY 09 was approved as presented, (Sheehan/Schramel) unanimous.

h) Michael Bagley and Chris Connell requested Approval to Hire Jason Wharton as Full-Time Tenure Track Faculty Member and Head Coach for the

Men's and Women's Soccer Program. Mr. Wharton was present, and he stated that he grew up in Sacramento, California, received his undergraduate degree in Journalism from Sacramento State College, and his graduate degree from Hardin-Simmons University in Abilene, Texas. He added that he has been coaching soccer in several locations across the country and is impressed with the quality of people he has encountered at Feather River College. There being no objection or further discussion, the request for Approval to Hire Jason Wharton as Full-Time Tenure Track Faculty Member and Head Coach for the Men's and Women's Soccer Program beginning FY 09 was approved as presented, (Sandlin/Sheehan) unanimous.

i) Michael Bagley and Chris Connell requested Approval to Hire Terry Baumgartner as Full-Time Tenure Track Faculty Member and Head Coach for Men's Baseball Program. Mr. Baumgartner was present, and he stated that he grew up in Oregon, and that he received his undergraduate and graduate degrees from Western Oregon University in Monmouth. He stated he was impressed with the community, staff, and students at Feather River College and is looking forward to continuing its winning tradition. There being no objection or further discussion, the request for Approval to Hire Terry Baumgartner as Full-Time Tenure Track Faculty Member and Head Coach for the Men's Baseball Program beginning FY 09 was approved as presented, (Sandlin/Schramel) unanimous.

* 2. Roll Call Items

Susan Carroll, Superintendent/President, stated in the absence of Dennis Bailey-Fougner, Chief Student Services Officer, she would request approval of Resolution 07/08-07 – Agreement with the California Department of Education to Accept Instructional Materials and Supplies Funding for the FRC Child Development Program for Fiscal Year 2007-08. She stated the Department of Education has notified the college that some additional funding will be made available to qualified districts to purchase either durable or consumable developmentally appropriate and curriculum-related instructional materials, and that a resolution is required to accept this funding and provide assurances for compliance with required guidelines for expenditure. Dr. Carroll reported that the estimated allocation to FRC for these one-time funds is \$500. There being no objection, the request for Approval of Resolution 07/08-07 – Agreement with the California Department of Education to Accept Instructional Material and Supplies Funding for the FRC Child Development Program for Fiscal Year 2007-08 was approved.

Ayes: Elliott, Schramel, Sheehan, Student Trustee Sandlin
Noes: None
Absent: Burkey, Marshall
Abstain: None

3. Special Items/Reports

- a) Jim Scoubes, Chief Financial Officer, presented the District's Quarterly Financial Report as of December 31, 2007. He reported that revenues and expenditures remain within Board-approved budget. Trustee Sheehan requested information on the total cost of the Library Technology Building, and Mr. Scoubes reported that the amount was approximately \$8.5 million. Trustee Sheehan stated that, because the amount was approximately three quarters of the college's annual budget, that when construction begins it may have a negative impact on the college's cash flow. He requested that Mr. Scoubes research the issue of how expenditures on this type of project are handled, and if there was a possibility that TRAN funding could be utilized to avoid a negative cash flow situation. Mr. Scoubes stated he would research the issue and report back to the Board on his findings at a future meeting.

4. Communications, Presentations, and Reports

a) Trustee Reports

Student Trustee Sandlin reported that a new cohort had been added to the Incarcerated Student Program, and that she had recently presented two SIFE projects at the correctional center, one of which was a book project called, "Voices from the Inside."

Trustee Elliott reported that he felt that the Joint Board of Trustees and Foundation Board meeting assisted both organizations in establishing a positive spirit and that the meeting was a good way to start out the New Year. He also requested information on whether or not Merle Trueblood, Director of Athletic Operations and Events, had made contact with Earl Stroman on the revision of his letter regarding the donation of fitness equipment recently approved by the Board at their December meeting. Mr. Trueblood, who was present, indicated that Mr. Stroman has agreed to revise the letter, but that he had not received it at this time.

b) Associated Students

Scott "Red" Russell, ASFRC President, reported that 25 students had attended the San Francisco 49er football game in San Francisco on December 9, 2007 and everyone enjoyed the event. He also reported that ASFRC held a "Back to School Bash" on January 17th, and that the event included various games for the students to play and included refreshments. Mr. Russell also stated there would be a "Super Bowl" party, Sunday, February 3, 2008, and that encouraging student involvement in events and activities remains a top priority.

c) Academic Senate

Chris Connell reported that classes are mostly full and that the number of new students appears to have increased from last semester based on what he felt was new marketing and recruitment strategies. He reported that the Academic Senate is beginning the process of evaluating administrators and

evaluations have been distributed and are due back by mid February. He added that approval of the Political Science/History position was delayed last spring due to low FTES, and now that the FTES projection has improved the Academic Senate is hopeful that the hiring of a candidate can be completed during the upcoming hiring season.

d) Classified Senate

No Report

e) Instruction

Michael Bagley reported that his office is continuing to oversee FTES and is always looking at ways to increase apportionment. He stated that on February 15, 2008 delegates from the college will be traveling to the Central California Women's Correctional Facility in Chowchilla to meet with staff regarding providing services to inmates incarcerated at their facility. Dr. Bagley also reported that this is the time of year that the evaluation process for tenure begins and meetings are scheduled to review student and peer evaluations beginning, Wednesday, February 6th. He also reported that non credit courses continue to serve the needs of the community, and that his office is beginning preliminary work on the new college catalog.

Trustee Sheehan requested that Dr. Bagley provide the Board with a briefing on the legalities of the Incarcerated Student Program at a future Board meeting. Dr. Connell stated that although Dr. Bagley and Dr. Parkin could adequately provide the Board with that information, he was aware that both Lassen College and San Joaquin Delta College had been contacted prior to the implementation of the Feather River College ISP Program and it had been determined that there was no conflict in providing services.

f) Student Services

No Report

g) Superintendent/President

Dr. Carroll reported that letters of encouragement and support have gone out to all key legislators on the forest reserves issue. She stated that multi year approvals were not being sought at this time, but that if a one year approval were passed, additional funding and ways in which it could be received would be reviewed. Dr. Carroll also stated that letters of support, both individually and collectively, to protest the proposed closure of Plumas Eureka State Park are being endorsed. She stated the State budget is being watched closely and three days are being planned for students, trustees, faculty, and administrators to travel to Sacramento to lobby on behalf of community colleges.

There being no further business, the meeting was adjourned at 4:30 p.m.

SC/ch